

2nd Quarter 2011 Report (January 1, 2011 to March 31, 2011)

College of Micronesia – FSM - Performance reporting form

Department/Division/Campus:	Campus Wide	Period:	2nd Quarter 2011 (January 1, 2011 to March 31, 2011)
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FSM Strategic Development Plan Goal 4: to allow FSM students to complete postsecondary education to assist in the economic and social development for the FSM.

Mission Statement

Historically diverse, uniquely Micronesian and globally connected, the College of Micronesia-FSM is a continuously improving and student centered institute of higher education. The college is committed to assisting in the development of the Federated States of Micronesia by providing academic, career and technical educational opportunities for student learning.

Values

Learner-centeredness, professional behavior, innovation, honesty and ethical behavior, commitment and hard work, teamwork and accountability

Strategic Goals

The College of Micronesia-FSM, through a cycle of assessment and review, will continuously improve to meet or exceed current accreditation standards and will:

1. Promote learning and teaching for knowledge, skills, creativity, intellect, and the abilities to seek and analyze information and to communicate effectively;
2. Provide institutional support to foster student success and satisfaction;
3. Create an adequate, healthy and functional learning and working environment;
4. Foster effective communication;
5. Invest in sufficient, qualified, and effective human resources;
6. Ensure sufficient and well-managed fiscal resources that maintain financial stability;
7. Build a partnering and service network for community, workforce and economic development;
8. Promote the uniqueness of our community, cultivate respect for individual differences and champion diversity; and
9. Provide for continuous improvement of programs, services and college environment.

College web site: www.comfsm.fm IRPO web site: <http://comfsm.fm/national/administration/VPA/researchdocs/irpo.html>
For additional information contact: rschplanning@comfsm.fm

Strategic goal 1: Promote learning and teaching for knowledge, skills, creativity, intellect, and the abilities to seek and analyze information and to communicate effectively

Objectives	Accomplishments	Comments/additional detail														
<p>1A: Promote quality teaching and learning-centered behaviors and environments for the six campuses</p>	<p>[FMI YAP CAMPUS] Recruitment of a Marine Engineering Instructor whose position has been vacant for more than a year due to unavailability of qualified person.</p> <p>[KOSRAE CAMPUS DIRECTOR OFFICE] Spring Semester Courses offered</p> <p>[VPSS] The office of Admissions and Records of Pohnpei Campus in support of student centeredness produced and submitted the following to appropriate offices:</p> <table border="1" data-bbox="537 670 1253 927"> <tbody> <tr> <td>9</td> <td>Certificate of attendance to FSM Social Security Office</td> </tr> <tr> <td>2</td> <td>Change of Major to NCOAR</td> </tr> <tr> <td>12</td> <td>Readmission applications</td> </tr> <tr> <td>37</td> <td>Transcript requests</td> </tr> <tr> <td>357</td> <td>Students reported on the mid-term deficiency list</td> </tr> <tr> <td>164</td> <td>Students withdrew from their classes by instructors due to excessive absences</td> </tr> <tr> <td>4</td> <td>Students completely withdrew from the College</td> </tr> </tbody> </table> <p>[VPIA] Course sections offered Spring 2011 Total of 474 course sections offered (excluding FMI) 182 course sections offered for Spring 11 at National Campus 88 courses sections for Chuuk Campus 48 course sections for Kosrae Campus 109 course sections for Pohnpei Campus 47 course sections for Yap</p> <p>COMET Testing Sp 11 1,715 test takers Degree admit students = 447 ACE developmental level students=489 Tech/Vocational certificate=416 Non-admit = 363</p>	9	Certificate of attendance to FSM Social Security Office	2	Change of Major to NCOAR	12	Readmission applications	37	Transcript requests	357	Students reported on the mid-term deficiency list	164	Students withdrew from their classes by instructors due to excessive absences	4	Students completely withdrew from the College	
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4	Students completely withdrew from the College															

LRC Activities (January-March 2011)**Programs/Services**

	CC	FMI	KC	PC	NC	YC
Patrons usage		1713	1291	7922	63,984	6742
Reserved materials		0	0	19	523	350
Materials circulated (all)		0	159	288	5271	2111
Visitors using computers		129	0	6	45	10

LRC computer usage (January-March 2011)

	CC	FMI	KC	PC	NC	YC
General application			102	1936	5,300	1285
Reference		85	371		9,675	608
Email					4,455	1222
Technical assistance			1	107	497	82

LRC Reference Encounters (January-March 2011)

	CC	FMI	KC	PC	NC	YC
Reference encounters		85	25	21	389	82

Curriculum Committee

Five curriculum committee meetings conducted. Results are:

- Three new PH courses recommended for approval
- Three new ESS courses recommended for approval
- Three course modifications- SC 120, MR 201, MR 210
- One course revised in new format
- Change name of AA in Teacher Preparation to AA in Pre-Teacher Preparation
- Approval for Math/Science division to hire new science instructor rather than a math instructor.

Marine Science Program

Marine Science students in Aquaculture participated in a Reef Tank

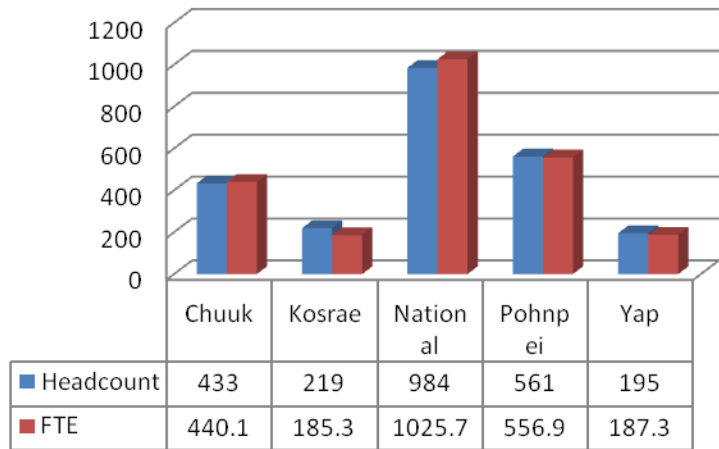
	<p>Training and A103 lab now has 4 saltwater aquariums set up for student projects.</p> <p>Marine Science students visit UmiTaka Maru, a Japanese research vessel, on Feb. 22. The Japanese students then gave short presentations at COM-FSM, toured campus and visited with students on Feb. 23.</p> <p>Nursing Program – 1 Coordinator/nursing instructor and 1 nursing program consultant hired. Hospital equipment for clinical training lab classroom arrived.</p> <p>Area Health Education Centers 25 high school juniors from each state for Kosrae, and Pohnpei campuses completed the Health Career Awareness Camp as pipeline activity to recruit young people into health workforce.</p> <p>20 Pohnpei early responders enrolled and began the Emergency Medical Technician program.</p> <p>[VPCRE] Spring Semester Agriculture and natural Resources course at Pohnpei Campus.</p> <p>CRE Coordinator completed teaching two section of Swine and Poultry Production at Pohnpei Campus during Spring Semester</p>	<p>[VPCRE] CRE staff assisted in teaching of 2 sections of Swine and Poultry Production.</p> <p>CRE Coordinator completed teaching two A total of 50 students attending.</p>
<p>1B: Make developmental courses an institutional priority</p>	<p>[KOSRAE CAMPUS DIRECTOR OFFICE] ACE developmental classes continue into second semester X students are enrolled in these classes.</p> <p>[VPIA] ACE developmental classes continue into second semester at Chuuk, Kosrae, Pohnpei, and Yap Campus.</p>	<p>[VPIA] Enrollment for spring 2011 - Chuuk-53; Kosrae 6; Pohnpei 54; Yap11. Preliminary data from fall semester shows a 47% success rate. This is not the 60% hoped for, but many</p>

		factors such as lower entrance criteria used, and difficulties in implementation at several campuses.
IC: Enhance faculty involvement in the college	[POHNPEI CAMPUS] The Upward Bound Junior Class had their cultural trip to Nan Madol on January 22th, 2011 as a part of their social studies class with their instructor, Mr. Taylor Elidok one of the Pohnpei campus faculty.	

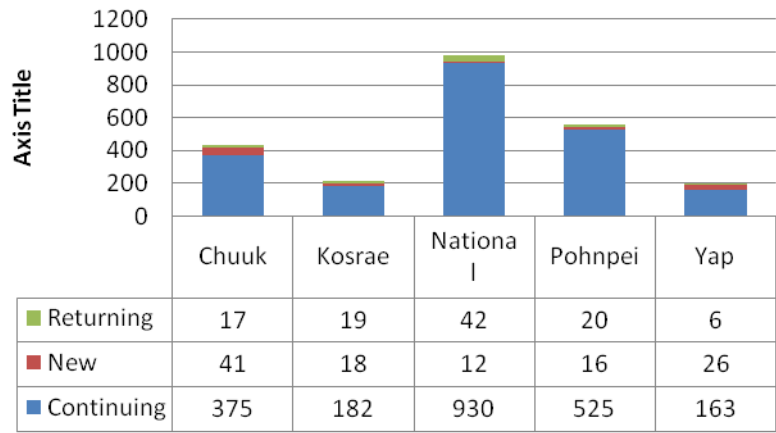
Strategic goal 2: Provide institutional support to foster student success and satisfaction

Objectives	Accomplishments	Comments/additional detail																																			
2A: Promote strategic enrollment management for the college	<p>[IPRO] Provided critical enrollment data for Spring 2011</p> <table border="1"> <thead> <tr> <th></th> <th>Headcount</th> <th>FTE</th> <th>Credits</th> <th>Average Credits</th> </tr> </thead> <tbody> <tr> <td>Chuuk</td> <td>433</td> <td>440.1</td> <td>5281.0</td> <td>12.2</td> </tr> <tr> <td>Kosrae</td> <td>219</td> <td>185.3</td> <td>2223.0</td> <td>10.2</td> </tr> <tr> <td>National</td> <td>984</td> <td>1025.7</td> <td>12308.5</td> <td>12.5</td> </tr> <tr> <td>Pohnpei</td> <td>561</td> <td>556.9</td> <td>6682.5</td> <td>11.9</td> </tr> <tr> <td>Yap</td> <td>195</td> <td>187.3</td> <td>2247.0</td> <td>11.5</td> </tr> <tr> <td>Total</td> <td>2392</td> <td>2395.2</td> <td>28742.0</td> <td>12.0</td> </tr> </tbody> </table>		Headcount	FTE	Credits	Average Credits	Chuuk	433	440.1	5281.0	12.2	Kosrae	219	185.3	2223.0	10.2	National	984	1025.7	12308.5	12.5	Pohnpei	561	556.9	6682.5	11.9	Yap	195	187.3	2247.0	11.5	Total	2392	2395.2	28742.0	12.0	
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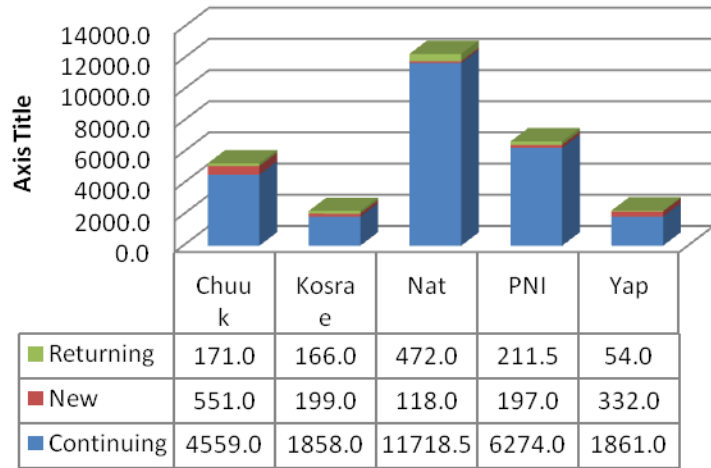
Spring 2011 Enrollment FTE & Headcount



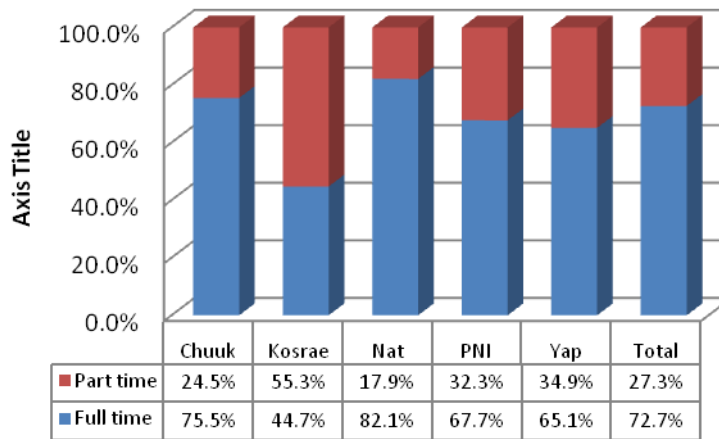
Spring 2011 Headcount by Student Type & Campus



Spring 2011 Credits Per Study Type



Spring 2011 Full Time versus Part Time by Campus



Spring Enrollment 2011(final)

	CC	FMI	KC	PC	NC	YC
M		47				92
F						111
T		47				203

[POHNPEI CAMPUS] 10 UB Alumni's were graduated from their respective college/institution during spring semester. Out of ten, eight received AS/AA degree from the college of Micronesia-FSM, and two received Bachelor's degree from Fiji School of Medicine in Suva, Fiji.

[VPSS]

1. Table 1 below shows the Spring 2011 enrollment statistics by campus as distributed in terms of (a) headcounts, (b) total registered credits, and (c) headcount in full-time equivalent students:

Table 1
Spring 2011 Enrollment Statistics

Campus	Headcount	Credits	FTEs
National	987	12,358.5	1,029.88
Pohnpei	559	6,651.5	554.29
Chuuk	432	5,272.0	439.33
Yap**	203	2,292.0	191.00
Kosrae	219	2,211.0	184.25
TOTAL	2,400	28,785.0	2,398.75

**Yap Campus' 2011 Spring enrollment figures include those who registered during its February 11 to 14, 2011 special Spring 2011 registration (Trial Counselors Program).

2. The foregoing Spring 2011 enrollment figures show that:
 - (a) **National Campus** has surpassed its Spring 2011 headcount projection by 22% (or 178 headcounts). Similarly, it also has exceeded its Spring 2011 total credits and FTE projections by 20.52% (2,104.5 credits) and 20.41% (or 174.38 FTEs), respectively.
 - (b) **Pohnpei Campus** has surpassed its Spring 2011 headcount projection by 2.57% (or 14 headcounts). Additionally, it has also exceeded its Spring 2011 total credits projections by 1.79% (or 117 credits). However, the campus is below its Spring 2011 FTE projection by only 0.04% (or 0.21 FTE).
 - (c) **Chuuk Campus** has surpassed its Spring 2011 headcount and total credits projections by 2.85% (12 headcounts) and 9% (or 435.5 credits). Additionally, the campus also exceeded its Spring 2011 FTE projection by 9.01% (or 36.33 FTEs).

[POHNPEI CAMPUS] Special Luncheon was organized by the Upward Bound Program @ the Village Hotel to congratulate and remind them that their roles as UB alumni and their success stories will be reported to the US Department of Education.

(d) **Yap Campus** has surpassed its Spring 2011 headcount, total credits, and FTE projections by 0.99% (or 2 headcounts), 8.06% (or 171 credits), and 8.03% (or 14.2 FTEs), respectively.

(e) **Kosrae Campus** is below its Spring 2011 headcount, total credits, and FTE projections by 2.23% (5 headcounts), 1.91% (54 credits), and 1.89% (or 3.55 FTEs), respectively.

3. Overall Spring 2011 registration shows that the college has surpassed its Spring 2011 projections in terms of headcounts (9.14%), total registered credits (10.71%), and FTEs (10.71%).

4. Table 2 below shows the Spring 2011 statistics of open, closed and cancelled sections by campus:

Table 2
Spring 2011 Open, Closed, and Cancelled Sections
By Campus

Campus	Open	Closed	Cancelled	Total
National	64	129	8	201
Pohnpei	54	55	10	119
Chuuk	88	15	15	103
Yap	41	6	5	52
Kosrae	48	0	10	58

5. Table 3 below shows the number of students who sought (a) readmissions, (b) admissions into a second-degree program, and (c) admissions into the third-year certificate of achievement programs during the period beginning January 1, 2011 to March 30, 2011

Table 3
Applicants for readmissions, admissions into a second-degree, and admissions into the TYC program
In headcount

Type	Headcount
Readmission	36
Second-Degree	16
TYC Admission	9

6. The Director of OARR/Registrar who is the designated U.S. VA school certifying official (Facility 147-04-116) had certified the Spring 2011 enrollments of the following students, as shown in Table 4 below:

Table 4
U.S. VA students under 147-04-116 Facility

Campus	Chapter	Description	Headcount
National	33	Post 9/11 GI-Bill	4

Pohnpei	33	Post 9/11 GI-Bill	1
Kosrae	30	Montgomery GI Bill	3
Kosrae	35	Dependent Educational Assistance Program	1

7. OARR has issued the following documents to students in support of their applications for scholarships and others:

Table 5
Type of Documents

Type	Count
Enrollment Verification	31
Certificate for Social Security Claim	43

8. From January 1 to March 30, 2011, OARR has processed and/or released 362 academic transcripts to support applications for scholarships, employments, admissions to other higher education institutions, and other purposes.
9. COM-FSM entrance test (COMET) was administered at the state campuses and selected private and public high schools in the FSM including from January 24 to February 11, 2011.
10. April 6, 2011, the members of the RAR Committee reviewed the scores of the 2011 COMET administered to 1,715 students at the state campuses and private/public high schools in the FSM, as shown:

Table 6
2011 COM-FSM Entrance Test
by State and Admission Type

Category	Pohnpei	Chuuk	Yap	Kosrae
Degree	220	73	87	67
ACE	286	78	74	52
Certificate	204	120	65	26
Non-Admit	89	226	40	8
TOTAL	799	497	266	153

11. Office of Admissions, Records and Retention is currently preparing admission packets for candidates who

had been invited admission for Summer and Fall 2011. Recruitments have been scheduled, as shown:

Table 7
Schedule of the Recruitment

Pohnpei	Chuuk	Yap	Kosrae
April 18-30	April 19-20	April 25-26	April 18

12. Office of Admissions, Records and Retention facilitated early registration for Summer 2011, March 28-30, 2011, as shown:

Table 8
2011 Summer Early Registration
In headcount, registered credits, and FTE by campus

Campus	Headcount	Credits	FTE
National	525	2,929.5	488.25
Pohnpei	175	839	139.83
Chuuk	25	149	24.83
Yap	75	431	71.83
Kosrae	13	73	12.17

Table 9
2011 Summer Early Registration
Open, Closed and Cancelled Sections by Campus

Campus	Open	Closed	Cancelled	Total
National	61	16	2	79
Pohnpei	29	0	1	30
Chuuk	44	0	3	47
Kosrae	22	0	0	22
Yap	32	0	0	32

13. Office of Admissions, Records and Retention facilitated early registration for Summer 2011, March 28-30, 2011, as shown:

[VPSS] To assist with the first step of enrolling at the college and continued enrollment for those in the certificate programs, Counselor Cindy Edwin helped administer the COMET at PICS High School and Pohnpei Campus

The Financial Aid Office of Pohnpei Campus as a result of all the effort put in, below is the outcome:

- Transmitted a total of 30 student records to NC FAO for awarding process including NC students for

Spring 2011. Transmittal of student documents were for new and returning only. Continuing students have submitted their documents in Summer and Fall 2010.

- Received 4 pell grant transfers awarding 538 students with total revenue of \$260,154.
- 764 student visited financial aid office for financial aid related matters.
- Conducted 2-week FAFSA Renewal workshop for SY 2011-2012 during the weeks of March 07 and March 14. A total of 126 students participated and filed their FAFSA renewals.
- Turned in 16 financial aid contracts to NC FAO for review and approval.
- 194 students are working under work-study program for this semester.

PROGRAMS

Degree

<i>Agriculture</i>	1
<i>Business Admin.</i>	15
<i>CIS</i>	18
<i>Const/Electricity- Adv.Cert.</i>	
<i>Electronics-AAS</i>	
<i>Elem. Ed.</i>	19
<i>Hotel Management</i>	1
<i>LA Media</i>	
<i>LA-HCOP</i>	4
<i>LA-Special Ed.</i>	1
<i>Liberal Arts</i>	29
<i>Marine Science</i>	
<i>Micro.Studies</i>	1
<i>Teacher Prep</i>	30
Subtotal	119
Certificate	
<i>Agriculture & Food Tech.</i>	17
<i>Bookkeeping</i>	4
<i>Carpentry</i>	1

Sex

<i>Male</i>	92
<i>Female</i>	111
Total	203

Status

<i>New</i>	28
<i>Continuing</i>	163
<i>Returning</i>	12
Total	203

Registration

<i>Certificate</i>	81
<i>Freshmen</i>	60
<i>Sophomores</i>	59
<i>Unclassified</i>	1
<i>Audit (undeclared)</i>	2
Total	203

**Enrollment
Status**

<i>Audit</i>	0	2	0.99%
<i>less 1/2 time</i>	(1-	10	4.93%

[VPSS] Only two students are yet to receive their pell awards for this semester.

[VPSS] Out of these 194 students, 75 already used up their hours.

				5cr)	
	<i>Const./Electricity-Cert.</i>	1	1/2 time	(6-8cr) 32	15.76%
	<i>Electronics-Cert.</i>	14	3/4 time	(9-11cr) 32	15.76%
	<i>General Studies</i>	16	full time	(12+) 127	62.56%
	<i>Health Assistant Training Prog.</i>	12	Total	203	100%
	<i>Secretarial Science</i>	4			
	<i>Trial Counselor</i>	12			
	Subtotal	81			
	Audit	2			
	Unclassified	1			
	TOTAL	203			
	<p>1) In addition to original count of enrollment (191), 12 additional students registered under CA-Trial Counselors. This added up to 203 students enrolled in Spring 2011.</p> <p>2) COMET was administered to 266 students at: YHS-109; OIHS-49; YSDA-14; NICHHS-32; YSC-18 and FMI-44</p> <p>3) Have established a working relationship with Yap High School to plan activities through out the school year. Activities like COMET, FAFSA workshop, meeting with students and parents and etc.</p> <p>4) Continue to work closely with UB students and parents.</p> <p>5) Continue to work closely with DOE and Hospital.</p>				
2B: Become more student-centered in the development of specific college system policies and procedures	<p>[CHUUK CAMPUS] (Chuuk Campus Internal Stakeholder Management): Met with a still and focus group to identify immediate priority areas of needs and concerns for students.</p> <p>[FMI YAP CAMPUS] The second year marine engineering students have completed another period of sea duty aboard the Yap State ship, MV Hapilmogol when it returned from the outer islands in mid-March 2011. This type of training has given the FMI students a highly commendable hands-on training which greatly helps them to be competent in their works.</p> <p>[VPAS] Continue to help promote customer service attitudes among the department's staff to</p>				<p>[CHUUK CAMPUS] The following areas of needs and concerns were identified to be priority by the student focus group: respect and care for one another and our place.</p>

help students in addressing their needs. Have requested a customer service presentation through the staff development day for all to attend. All departments' staff were encouraged to attend.

[VPSS]

*** Intramural 2010 Results of the Ball Games that have completed:**

- Women's Volleyball -

- Nukap – Champions
- Mwoahroak – 1st runner up
- Mortloks – 2nd runner up

- Outstanding Player -

- Madlene Ludwig

- Men's Volleyball

- Mwoaroak – Champions
- Bows and Arrows – 1st runner up
- Ah Ah Ke Mehle! – 2nd runner up

- Outstanding Player –

- Benneth Edmund

- Women's Basketball –

- Chuuk – Champions
- PNI National – 1st runner up
- Nukap – 2nd runner up

- Outstanding Player-

- Nainoth Roby

- Men's Basketball –

- Staff – Champions
- Hakuna Matada – 1st runner up
- YSO 1 – 2nd runner up

- Outstanding Player -

- Lloyd Yamada

- Women's Softball

- Nukap – Champion
- PingMoak – 1st runner up
- Chuuk – 2nd runner up

- Outstanding Player –

- Abileen Lickie

[VPAS] More work is needed in addressing the student-centered concept on campus especially to have everyone plan toward a real student centered institution. How, we need to practice it not talk and write about it more.

- Men's Softball

- Ah Ah Ke Mehlel – Champion
- Hakuna Matada – 1st runner up
- Staff – 2nd runner up

- Outstanding Player –

- Quinston Lawrence

*** Pool (billiard) Tournament**

- Danzel Etse – Champion
- BJ Thomas – 1st runner up
- Harry Welbur – 2nd runner up

Total number of games accomplished in each of the sport including play offs double elimination and the champion games:

**** Basketball –**

- men's – 54
- women's - 32

**** Volleyball –**

- men's – 52
- women's - 62

**** Softball –**

- men's – 63
- women's - 35

Logging Statistics:

- Students utilized the sports equipments –
 - ** Males - 352
 - ** Females – 107
- Visitors coming by just to hang out
 - ** Males – 583
 - ** Females – 454
- Students Utilized the Weight Room
 - ** Males – 546
 - ** Females – 59

Activities Took place at the venue and were monitored by the staff

1. Tuna Commission – over 300 participants
2. Fund Raising Dinner for FSM President – over 300 people
3. Graduation – over 900 people
4. Fund Raising Dinner for FSM President - over 300 people

5. Ess classes and other classes – over 200 people

6. 4th High School Basketball Tournament Championship Games over 200 people

*** Besides the daily log, about 2,200 people were utilizing the gym on different days and occasions.

• **** FOUNDING DAY BALL GAME RESULTS ****

- Women's Volleyball -

- Pohnpei National – Champions
- NuKap– 1st runner up
- Kosrae– 2nd runner up

- Outstanding Player -

- Mary Jean Miquel

- Men's Volleyball

- Pohnpei National – Champions
- Pohnpei Campus – 1st runner up
- Sapwuafik – 2nd runner up

- Outstanding Player –

- Benneth Edmund

- Women's Basketball –

- Chuuk – Champions
- Pohnpei Campus – 1st runner up
- Pohnpei National – 2nd runner up

- Outstanding Player-

- Jeanette simram

- Men's Basketball –

- Yap – Champions
- Mochu – 1st runner up
- PingMwoak – 2nd runner up

- Outstanding Player -

- John Thinom Jr.

- Women's Softball

- Pohnpei National – Champion
- NuKap– 1st runner up
- Pohnpei Campus– 2nd runner up

- Outstanding Player –

- Ericka Reyes

- Men's Softball

- Pohnpei National – Champion

- PingMwoak – 1st runner up
- Kosrae – 2nd runner up
- **Outstanding Player –**
- Nelsin Pelep

Total number of games accomplished in each of the sport including play offs double elimination and the champion games:

- ** **Basketball –**
 - men's – 48
 - women's - 28
- ** **Volleyball –**
 - men's – 48
 - women's - 48
- ** **Softball –**
 - men's – 35
 - women's - 28

Logging Statistics: Game rooms including the weight room

- Students utilized the sports equipments –
 - ** Males - 706
 - ** Females – 374

*****Activities Took place at the venue and were monitored by the staff**

Feb.	9	11	8am - 5pm	PRELL/PIRC
Feb.		18	8am - 5pm	Staff Development
Feb.		23	1pm-2pm	Peer Counseling Workshop
Feb.		5	6pm-10pm	Chu-Chok Chuuk Party
March		8	8am-6pm	Women's Day
March		16	1pm-2pm	Health Promotion (students)
March		18	1pm-2pm	SBA Awarding(founding day theme)
March		23		Social Security Presentation
March		28	9:am-12:pm	FSM TRIO Orientation

***** Just over 5000 people utilized the venue for the past few months *****

<p>2C: Promote timely college tenure and graduation of students with mastery of array of core learning objectives, including civic-mindedness and self-value</p>	<p>[PRESIDENT'S OFFICE] Interim President (IP) welcomed the UB students and staff from Yap and Kosrae Campuses to National Campus. The annual visit promotes the college's recruitment efforts. All the participants observed different classes and stayed in the resident halls in order to get some glimpse of college day-to-day life.</p> <p>[CHUUK CAMPUS] Interim President (IP) welcomed the UB students and staff from Yap and Kosrae Campuses to National Campus. The annual visit promotes the college's recruitment efforts. All the participants observed different classes and stayed in the resident halls in order to get some glimpse of college day-to-day life.</p> <p>[VPSS] (IP) welcomed the UB students and staff from Yap and Kosrae Campuses to National Campus. The annual visit promotes the college's recruitment efforts. All the participants observed different classes and stayed in the resident halls in order to get some glimpse of college day-to-day life.</p> <p>[VPSS] Counseling office</p> <ul style="list-style-type: none"> • To be able to provide extra help to students who may not be passing their classes, three tutors were hired for the semester. • To become aware of the services offered by counseling and tutorial, and to understand how their grades affect their financial aid eligibility, counselor Cindy Edwin visited Gary Bloom's EN 123 class. • To be aware of their current grades one month into the semester, Counselor Cindy Edwin compiled the early warning deficiency report, and sent to advisors, a list of their advisees on the report. • To help them do better on assignments and improve their grades, one hundred thirty-five visits were made for tutorial. • To answer questions regarding academics, transfer, and other related matters regarding their attendance this semester, two hundred nine visits were made to the counselor. • To be more familiar with the services offered by Student Services and the library, know how to manage test anxiety and test taking tips, Friday ACE activities were conducted by Counselor Cindy Edwin to include these topics. • To be aware of their grades half way through the semester, and to improve their current grades, three hundred thirty-two students were informed of their mid term deficiencies through memos sent from the counselor. <p>OAR</p> <p>Spring Semester 2011 Graduation Candidates</p> <table border="1" data-bbox="394 1308 1129 1406"> <thead> <tr> <th></th> <th>CC</th> <th>FMI</th> <th>KC</th> <th>PC</th> <th>NC</th> <th>YC</th> </tr> </thead> <tbody> <tr> <td>M</td> <td></td> <td></td> <td></td> <td>16</td> <td></td> <td></td> </tr> <tr> <td>F</td> <td></td> <td></td> <td></td> <td>1</td> <td></td> <td></td> </tr> </tbody> </table>		CC	FMI	KC	PC	NC	YC	M				16			F				1			<p>[VPSS] <u>2011 Graduation Candidates Breakdown</u></p> <p>Associate of Applied Science Degree</p> <p>5 - BuildingTechnology</p> <p>2 - ElectronicsTechnology</p> <p>2-Telecommunication Technology</p> <p>Associate of Science Degree</p> <p>1 - Hospitality and</p>
	CC	FMI	KC	PC	NC	YC																	
M				16																			
F				1																			

T				17		
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College total: Male/Female Ratio

[VPSS]

January-March 2011# of Counseling Contacts

	CC	FMI	KC	PC	NC	YC
M		8		89	133	95
F				97	145	119
T		8		186	278	214

College Total:

SEG SEOG/CWS Spring 2011 (#/Amount)

	CC	FMI	KC	PC	NC	YC
M		46/250				
F						
T		46/250				

[VPSS]

Tutorial services January-March 2011

	CC	FMI	KC	PC	NC	YC
M				49	77	363
F				86	42	427
T				135	119	790

[VPSS] Student Services Yap Campus

- 1) All advisors met with their advisees during the beginning of the semester. The meeting was to break the ice between advisors and advisees, "POW WOW".
- 2) During the 2nd week of instruction, the instructors identified at-risk students to refer them to tutoring program. There were 78 students.
- 3) There were 86 (42%) students placed on early warning and 87 (43%) students placed on mid-term deficiency list.
- 4) Rising Star Club (RSC) was formed to help students successfully pass their classes. This club is aligned with tutoring program. Members have to be tutored once a week. Ninety seven (97) students signed up for RSC and we divided them into 6 groups.
- 5) The tutors are working closely with faculty in the ACE program and progress reports for all students. This will help students know their progress in their classes.
- 6) We are anticipated to graduate 28 students provided they meet all requirements. We are planning to

Tourism Management
Certificate of Achievement
1 – Agriculture and
Food Technology
3 – Building
Maintenance and Repair
2 – Construction
electricity
1 – Refrigeration and
Air Conditioning

- have the graduation ceremony on May 13, 2011.
- 7) Yap Campus Student Life Coordinator along with Yap Sport Complex, Yap High School, Yap SDA, and FMI organized two (2) sport events that took place this semester, basketball and volleyball. Yap Campus students won the 1st place for basketball and won 3rd place for volleyball.
- 3/4/11-Ice Cream Social with fun games.
 - 3/25/11-Movie Night at Yap Community Center. Public were invited.

[VPSS]

SEG SEOG/CWS Spring 2011 (#/Amount)

	CC	FMI	KC	PC	NC	YC
M	22/4,785	49/13,720	11/2,269	106/21,117	154/26,848	14 / \$3,500
F	38/9,115		11/2,200	91/18,115	245/41,655	22 / \$5,500
T						36 / 9,000

[Retreat Problem Statement #4]

[Retreat Problem Statement #5]

2D: Develop a student-friendly campus environment that encourages and enables students to be health conscious

[PRESIDENT’S OFFICE] Interim President (IP) gave opening remarks during the 2011 Health Fair hosted by student services department (College Nurse, Counseling, and Peer Counseling). Over 20 professionals from the FSM and Pohnpei Public Health Services and other health NGOs and private health clinics were on hand orienting students on healthy life-styles. IP message to the students was to “keep healthy”.

[CHUUK CAMPUS] Interim President (IP) gave opening remarks during the 2011 Health Fair hosted by student services department (College Nurse, Counseling, and Peer Counseling). Over 20 professionals from the FSM and Pohnpei Public Health Services and other health NGOs and private health clinics were on hand orienting students on healthy life-styles. IP message to the students was to “keep healthy”.

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IP message to the students was to “keep healthy”.

[VPSS]The Office of the Director continued to work with all key staff on all relevant policies which resulted in maintaining the understanding and enforcement of campus policies.

The Dorm Manager continued to work with dorm staff and students to encourage students to remain health conscious.

[VPSS] Health services

- Nurse assisted total of 434 students including staff and faculty. The visits were for flu symptoms, wound dressings, mild to moderate body aches/pain, arm and leg injuries, stomach trouble and pain and minor dental problems. Others visit were for health counseling, information regarding various health issues and student referrals to health agencies to specific health problem including emergency care.
- Nurse assisted 200 clients for family planning
- Assisted vocational department for first aid kit request and provided kits to other departments as well.

[VPSS]

January-December 2011 # Visits to Dispensaries

	CC	FMI	KC	PC	NC	YC
M				210	573	13
F				224	814	20
T				434	1, 387	33

◆ *The following is the breakdown of the total number of visits to the dispensary during the reporting period and the reasons for the visits:*

Of the **1, 387** visits taken care of during the reporting period, 136 sought treatment for the flu/cold syndrome, **131** sought treatment for minor injuries, **265** sought treatment for

Dispensary visits:

Jan. Male 50
Female 62
Feb. Male 69
Female 66
Mar. Male 91
Female 96

Breakdown on FP visits to clinic:

Jan. 52
Feb. 66
Mar. 82

Sports and Recreation Visits

Month	Male	Female
Total		
January	542	115
	657	
February	100	36
	136	
March	419	133
552		
Total	1061	284
1345		

generalized aches/pains/headaches, **28** sought treatment for eye/ear/nose-related problems, **73** sought treatment for skin diseases/infections, **26** sought treatment for gastro-intestinal (GI) related problems, **10** sought treatment for genitor-urinary related problems, **1** Personal/Family Problem Counseling, **183** were counseled and provided information on reproductive health/family planning and other health-related issues/problems, **59** requested usage of family planning/contraceptive methods, **37** were screened, counseled and/or referred for STIs, **4** received the seasonal influenza vaccines, **0** received the H1N1 influenza vaccines, **0** received other immunization updates. **122** were screened for non-Communicable diseases such as diabetes, hypertension and obesity etc., **0** were screened, counseled and provided information on Communicable diseases such as Leprosy, TB, Chickenpox/Herpes Zoster etc., **1** were for the Mumps and follow-up visits, **200** sought treatment for health maintenance and/or for prophylaxes, **10** requested prescription fills/refills, **55** were referred to other health clinics/agencies and **54** were for various reasons.

Sports & Recreation:

- **GYM:** Students have access to the PC gym from Mondays to Fridays 10:00 am to 4:00 pm.
- Total number of visits to the PC gym: **1345 students**

Pohnpei Campus Gymnasium

	PC				
M	1061				
F	284				
T	1345				

- Basketball - scheduled to start at 10pm to 3pm on every Tuesday and Thursday.
- Volleyball - scheduled every Monday, Wednesday and Friday.

January-March 2011# Visits to Dispensaries

	CC	FMI	KC	PC	NC	YC
M		35		200		
F						

T		35				
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[VPSS]

January-March 2011 Counseling Activities by Campus # Visits

	CC	FMI	KC	PC	NC	YC
Academic		2		128	97	123
Discipline		4		1	3	
Personal				0	1	
Career				0	62	
Transfer				4	95	
Other				76	20	436

[VPSS]

January-March 2011# visits to Peer Counseling

	CC	FMI	KC	PC	NC	YC
Family Planning			17		80	
Financial Aid			15		27	
Substance Abuse			20		45	3
Personal			5		8	1
Other			70		234	6

[VPSS] Student Services Yap Campus

Health Related Activities (excluding Peer Counseling):

1/24/11-Hygiene-Body Odor presentation

2/14/11-Local Nutrition presented by Antonia Tinngig from Yap State, Div. of Agriculture

2/23/11-Oral Cancer Presentation conducted by Martina R. from Yap State, Cancer Program.

3/18/11-Health Fair conducted by Yap Hosp, Yap Community Health Center, Yap Dept. of Education, Special Ed. Yap Cancer Program and Early Childhood Ed.

Strategic goal 3: Create an adequate, healthy and functional learning and working environment

Objectives	Accomplishments	Comments/additional detail
3A: Provide for adequate	[IRPO] Overall coordination of Master Plan development that	

<p>facilities to support a learning community</p>	<p>included a Faculties and Campus Environment component that focuses on new construction, total cost of ownership and cost benefit analysis as well as providing for maintenance</p> <p>[IRPO] Director participated in JEMCO meeting in San Francisco to provide information regarding the JEMCO resolution on hold up of facilities construction. US JEMCO appears to understand that the original basis of the hold due to their perception of accreditation requirements was an incorrect interpretation of accreditation requirements – however, US JEMCO has shifted the bar and is now questioning college infrastructure need on other issues – cost, number of graduates being benefited, feasibility to support 5 campuses after 2023 and other issues not specified in the original resolution.</p> <p>[CHUUK CAMPUS] (Chuuk Campus External Stakeholder Management): work with local construction company to continue working on the drainage for campus ground.</p> <p>[POHNPEI CAMPUS] The Upward Bound Saturday Classes resume its normal schedule on January 8, 2011 at Pohnpei Campus from 8:15am to 4:30pm.</p> <p>[VPAS] New Chuuk campus access road has already reached the top of the hill where the construction will take place. Corals have been dropped at the access roads. While we still have no words yet to move ahead with any construction at the property, we are recommending that we think of other possible options to do. One option is to build a fence around the property and a building to house</p>	<p>[CHUUK CAMPUS] Campus ground improvement project is now 80% complete.</p> <p>[POHNPEI CAMPUS] Three Classrooms were reserved for the instructional services, RM# 6, 7 & 8 and the Nahs during lunch hour.</p> <ul style="list-style-type: none"> • [VPAS] Two watchmen are being hired to look after the excavator still located at the construction site. We will be sending someone from Pohnpei to fix the excavator in Chuuk in order to begin work on the coral spreading and landscaping at the top of
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	<p>one of the offices we have at Chuuk Campus. It seems to us that the cost of facilities ownership is going to be a major obstacles in our planning to move new projects ahead. The board need to provide us with new direction they see fit especially with the resolutions from JEMCO.</p> <ul style="list-style-type: none"> • Just recently in the last March Board of Regent Meeting in Guam, the board approved 1 million dollars to continue the construction of the Chuuk new campus. Preparation of the site will commence immediately. • Chuuk campus power generators are still working properly. The 90kw generator still need to be converted to three phase connections. • Secured the cost estimate for the proposed National Campus covered side walk. • The National Campus Standby Generator is now ready for use. The Administration, LRC, and the old Faculty Buildings are now connected to the backup generator. <p>The VPAS office in conjunction with the Facilities committee is taking steps to secure funds to put up signs at a total of twenty two locations at the National campus to improve campus directory for newcomers.</p> <p>Status Report Major Projects By Campus (Maintenance) Chuuk Campus</p> <p>Kosrae Campus</p> <p>FMI</p> <p>National campus</p>	<p>the Nandaku campus site.</p>
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	<p>Pohnpei Campus</p> <p>Yap Campus</p>	
3B: Provide for maintenance and upkeep of grounds, facilities, and equipment	<p>[VPAS] Provided overall oversight to the Maintenance division. Schedule of maintenance of the ground has been done on a regular basis. All of our campuses have prepared Preventative Maintenance Plans to follow on a regular basis. This include buildings, grounds and other infrastructures beneath the wing of the division.</p>	<p>[VPAS] Continue to sign off on all special contracts for the divisions and campuses. We have been very careful in reviewing special services contracts to ensure there is good justification of having such request. This is in response to the directives by the Board of Regents.</p>
3C: Provide for a safe, secure and effective college environment	<p>[VPAS] Status Report Major Projects By Campus (Maintenance)</p> <p>All proposed college’s CIP funded project are on hold. . .</p> <ul style="list-style-type: none"> • Completed the Physical Resources Master Pan. • Facilities committee adopted Total Cost of Ownership (TCO) and Cost Benefit Analysis (CBA) in Physical Resources request. • BOR Approved \$50,000 for PNI Camus CRE Building. Funds are being proposed for matching with Rural Development Grant. • BOR Approved 194,677 for National Campus covered walkways and bids are due April 25, 2011. • Board approved \$1.0 Million for Chuuk Nantaku Phase-I. • Completed underground conduit for fiber optic cable from dorm the gym. <p>National Campus:</p> <ul style="list-style-type: none"> • Complete hook-up of LRC and Faculty to the 150 KW generator. <p>Ground Maintenance:</p> <ul style="list-style-type: none"> • Complete cutting grass entire campus (2x) • Provided 9 Sea Transportation & 23 land transportation requests. 	<p>[VPAS] The timeline for completing all of these plans will be before the end of 2011.</p>

AC & Electrical:

- Completed 111 work orders
- Completed 100% of scheduled maintenance program
-

Building Maintenance

- Completed sewer system inspection for National Campus
- 73 work orders completed
-

Vehicle Maintenance:

- Completed all vehicle maintenance schedule
- Replaced riding mower cutting deck
-

Mail/Cargo:

- Continued with daily mail/cargo services

Janitorial Services:

- Pressure wash concrete sidewalks at the LRC, new faculty, Cafeteria,.
- Scrub porch at A+Center
- Strip and Wax LRC, MITC & Bookstore

Transportation Support:

- Implemented inter campus transportation system and transporting over 80 students between Pohnpei Campus and National Campus during school days.
- Accommodated 9 sea and 23 land transportation requests.

Fuel consumption:

- Used 1,927 gallons of fuel

[VPSS] * * *Provide continuous janitorial services to maintain a safe and neat environment for all facility users. Both Dorm staff

	and Sports & Recreation continued to maintain the upkeep of the grounds, facilities and equipments.	
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Strategic goal 4: Foster effective communication

Objectives	Accomplishments	Comments/additional detail
4A: Enhance communications pathways	<p>[IRPO][Governance Policy Evaluation] Completed the Governance Policy evaluation, presented to cabinet and posted on IRPO web site at http://www.comfsm.fm/irpo/ under What's New. Copy attached. [</p> <p>[CHUUK CAMPUS] (Chuuk Campus Internal Stakeholder Management): Our management Council continued to meet and deliberate on issues important to the campus and ensure good communication among the college campus community.</p> <p>[KOSRAE CAMPUS DIRECTOR OFFICE] Involved in the implementation of the College Restructuring.</p> <p>[VPAS] Continue to send cabinet meeting information to the program directors beneath the department. Continue to facilitate the work of the division's staff on</p>	<p>[FMI YAP CAMPUS] The internet connection at FMI is too slow for VOIP and any other forms of communication and programs that are being used by the college community. Therefore, there is much dependent on land line teleconference.</p> <p>[VPAS] Encourage directors to pass information on to their subordinates by posting information on the bulletin, holding retreats to update staff on current issues</p>

	<p>the different master plans to link to all other plans being created for the college.</p> <p>[VPSS] The Office of the Director continued to work with Key Staff on daily basis to ensure communication pathways are complied to.</p> <p>[VPCRE] Uploaded on-line reports</p> <p>Submitted other reports</p> <p>Retreat Problem Statement #3]</p>	<p>affecting the college.</p> <p>[VPCRE] Research and Extension activity reports were prepared and uploaded on the College of Micronesia Reporting website.</p> <p>Monthly, quarterly, ADAP workshop, WSARE progress reports were prepared and submitted through e-mail attachment to appropriate authorities. Annual reports for three research projects were prepared and uploaded on CRIS-USDA website. A consolidated annual report 2010 for Small Island Agricultural Systems for KCRE was prepared and submitted through e-mail.</p>
<p>4B: Provide communications infrastructure to support communication pathways</p>	<p>[FMI YAP CAMPUS] The FMI website has been upgraded for easier access. However, it has not been really completed yet due to some missing contents.</p> <p>[VPAS] Secure funding for purchase of towers and other hardware for upgrading the wireless or WiFi connection. This new capability will greatly connect the classrooms and students to the internet via wireless mode. All equipment needed for the wireless upgrade have been secured and ready to be installed at all campuses. on island.</p> <p>Worked with the IT and divisions to ensure all websites under the department are being updated with live links. Ongoing process. The ADSL connection is completed. We have now increased the bandwidth from 1 kilobytes to 7 kilobytes at the national campus. The campuses are now at 1 megabytes from 500kbytes.</p>	<p>[FMI YAP CAMPUS] As of now FMI is way behind on all means of communications. There is a lack of equipment and tools to enhance communication pathways.</p>

<p>4C: Enhance the college community's ability to communicate effectively</p>	<p>[PRESIDENT'S OFFICE] VPSS Ringlen was appointed Interim President effective March 17, 2011. The BOR opted not to renew President James' contract beyond March 31, 2011.</p> <p>[PRESIDENT'S OFFICE] IP Ringlen called a cabinet meeting to review the WASC Visiting Team's schedule and shared the Actions and Directives and To Do List from the March 14-15, 2011 Board of Regents Meeting. This is to enhance communication among the cabinet members.</p> <p>[DEVELOPMENT & COMMUNITY RELATIONS] Enhance the College community's ability to communicate effectively through the writing and dissemination of press releases, newsletters and updating of the social networking sites.</p> <p>[CHUUK CAMPUS] VPSS Ringlen was appointed Interim President effective March 17, 2011. The BOR opted not to renew President James' contract beyond March 31, 2011.</p> <p>IP Ringlen called a cabinet meeting to review the WASC Visiting Team's schedule and shared the Actions and Directives and To Do List from the March 14-15, 2011 Board of Regents Meeting. This is to enhance communication among the cabinet members.</p> <p>[KOSRAE CAMPUS DIRECTOR OFFICE] Advising divisions and offices to follow the reporting/communication channels as indicated on the new organization chart.</p>	<p>[DEVELOPMENT & COMMUNITY RELATIONS]</p> <p>News Releases:</p> <ul style="list-style-type: none"> • College Mourns the Passing of Professor Emeritus Segal (http://www.comfsm.fm/news/releases/0111-01.html) • COM-FSM Board of Regents to Hold Next Meeting in Yap (http://www.comfsm.fm/news/releases/0211-01.html) • FSM AHEC to Receive Year Two Operations Funding (http://www.comfsm.fm/news/releases/0211-02.html) • First Strategic Learning Community Training Takes Place in Pohnpei (http://www.comfsm.fm/news/releases/0211-03.html) • Commission Team to Visit College in April (http://www.comfsm.fm/news/releases/0311-01.html) • Board Accepts COM-FSM President's Resignation (http://www.comfsm.fm/news/releases/0311-02.html) • College to Implement Job Audit/ Streamlining Recommendations (http://www.comfsm.fm/news/releases/0311-03.html) • College Delays Job Audit/ Streamlining Recommendations Implementation (http://www.comfsm.fm/news/releases/0311-04.html) <p>COM-FSM Sharks newsletter:</p> <ul style="list-style-type: none"> • Volume 4 Issue 1
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	<p>[VPAS] We continue to work toward improving the overall COM-FSM communication system by providing options and acting to make better use of new technologies as they become available.</p> <p>With the assistance from the VPIA and VPCRE thru use of CaraPac funds as well as assistance from the VPA, work has now completed as far as pulling single mode f a fiber optic cable to the National Campus with the goal of improving online services hosted at the National Campus to all its constituents. FSMTC however continues to have issues with the Fiber connection from National to the FSMTC HQ building, we await the resolution of this problem to complete this project and sign a new contract.</p> <p>State Campus bandwidth connections are now double what they were previously without having to change the contract. After we sign a new contract, the figures will be monitored to ensure we are getting what we are paying for as well as make changes when necessary.</p> <p>IT wireless expansion project update: A pilot setup is</p>	<ul style="list-style-type: none"> • Volume 4 Issue 2 <p>Social networking sites and blogs</p> <ul style="list-style-type: none"> • Facebook: College of Micronesia Alumni • Facebook: College of Micronesia - FSM (OFFICIAL) • Twitter <p>Blogger: http://com-fsm.blogspot.com/</p> <p>[FMI YAP CAMPUS] There are some programs recommended by different committees and groups that we cannot use due to our very slow bandwidth here at the Institute.</p> <p>[VPAS] Developing plan to improve and guide internal and external communication at the college. (Ongoing)</p>
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now in place at the National campus and a site selected at Kosrae Campus after a site visit there. Following will be assessments and site selections for installations at all campuses. We hope that the new service can dramatically expand our wireless capabilities to be better able to serve our growing wireless network COM-FSM community at all campuses.

IT is complete in the process of replacing our main rack which supports our main network system servers, the new servers are up and running primarily addressing our needs for wireless expansion, battery monitoring, traffic monitoring and web-services.

[VPSS] Ringlen was appointed Interim President effective March 17, 2011. The BOR opted not to renew President James' contract beyond March 31, 2011.

[VPSS] as IP called a cabinet meeting to review the WASC Visiting Team's schedule and shared the Actions and Directives and To Do List from the March 14-15, 2011 Board of Regents Meeting. This is to enhance communication among the cabinet members.

[VPSS] Nurse meets with Public health TB department staff regarding communicable diseases protocol on campus.

- Nurse met with Ms. Artina George task force Coordinator for Mumps prevention and control in Pohnpei. The purpose of the meeting is to seek support and assistance due to the recent mumps outbreak on the island.
- Meet with public health immunization staff for the plan of mass immunization. The immunization is for all those students that have not completed the MMR (measles, mumps and rubella) vaccine

Strategic goal 5: Invest in sufficient, qualified, and effective human resources

Objectives	Accomplishments	Comments/additional detail
<p>5A: Provide on-going professional development of faculty and staff</p>	<p>[IRPO] Raleigh Welly, Grant Writer, attended the Pacific Island Chapter Conference, University of Washington TRIO Training and WESTOP Conference.</p> <p>[IRPO] Administrative Specialist attended all the Student Services Committee meetings regarding the College’s Founding Day.</p> <p>[IRPO] Provided training sessions for IRPO staff on Harvard Graduate School of Education on Policy Research and Analysis.</p> <p>[VPSS] January 31-February 3 at 9am-4pm at sea breeze, Nurse joined the Family planning title X conference</p> <ul style="list-style-type: none"> ▪ Edwin received a certificate of Achievement in coaching after taking and passing the test for coaching coordinated by Oceania Coaching. <p>Summary Major Professional Development Activities by Campus:</p> <p>[VPIA] Chuuk Campus Annual Staff Development Day activities conducted Misty Nokar continues in master program on line for math education with UH/Manoa/PREL MACMISE project. Danny Mamangon continues in PhD program on line for math education with UH/Manoa/PREL MACMISE project</p>	<p>[IRPO] As a result of the Workshops and Conference staff was able to establish relationship with members of the TRIO community. TRIO representatives, staff and Faculty were the trainers and spoke persons for the 2 week Training and Conference. Tips on grant development and techniques, New Federal Regulations and Requirements for TRIO programs under the Higher Education Act of 1965 as amended in 2008 to HEOA Higher Education Opportunity Act.</p> <p>[IRPO] Administrative Specialist, all Founding Day activities were successful.</p>

[VPIA]

National campus

Faculty participated in Annual Staff Development Day workshops/ activities conducted.

National campus document librarian, J. Martin attends UN government documents collection training workshop in Australia
MITC Media technician, Karleen Manual participates in Pacific Digital Library development/collection workshop with PREL
Two female faculty and DAP participated in workshop on recruiting and supporting women in STEM careers.

[VPIA]

Pohnpei Campus

All faculty involved in annual staff development day activities
Staylor Elidok participated in PPEC/WASC workshop for assesemtn and accreditation reporting

Deeleeann Daniel enrolled in PhD program with UH/Manoa/PREL math education online degree

Stanley Etse enrolled in MA program with UH/Manoa/PREL math education on line degree

[VPCRE]

Pohnpei Campus

- Paravet training
- FAO training to one Extension staff
- Livestock Presentation
- Tomato propagation workshop

[VPIA]

Yap Campus

Held Staff Development Day

Robert Yangerluo completing MA Theseis this semester.

[VPAS] Continue to work with the staff on the Masters Program on line with SDSU. Total of 18 students out of the 22 completed their Masters Program requirements from SDSU and ready for graduation. The college has five staff graduating in May 2011 graduation. We are working on the final

[VPCRE]

-4 Extension agents completed a week training on livestock production and post mortem specimen collection.

-this training is to enable the staff to coordinate a Climate Change project funded by FAO.

-Best practices in swine husbandry and herbal plants as alternative medicine for livestock

-Tomato propagation presented by Dr. Muru

payment of tuition and other items like their caps and gowns before the May graduation.

CONGRATULATIONS TO OUR FIVE STAFF.

- A total of 47 students from Pohnpei, Chuuk, Yap, and Kosrae have signed up to make up the new cohort for the next Masters Degree in Post Secondary Educational Leadership to begin in July 2011. The new cohort is getting ready to file applications on line and get ready for the next round of online master degree program.

HR OFFICE:

- Pohnpei and National Campuses held a joint staff development day at the Practice Gym on February 18,2011
 - a. There were 25 workshops held for each department. The results of the assessment were positive; participants learned new skills/information that will help them on the job.
- The program provided financial support to individuals who traveled out of the island for conferences and trainings in their respective job areas.
- There are a number of employees taking classes at the College for professional development per Policy 003.

All instructors meet minimum degree requirements in their positions except one new hire during fall 2009. There is a developmental plan for her regarding the degree requirement.

[VPAS]

- Xavier Yarofmal
- Arthur Jonas
- Pelma Palik
- Lucy Donre
- Gordon Segal

- A total of 148 faculty and staff attended the staff development day. Six students were part of a panel discussion on “customer services” from students point of view.

The clerk from FAO was funded to attend the annual WASFAA conference to held in Honolulu during the month of April.

<p>5B: Recruit and retain qualified personnel to allow delivery of quality services</p>	<p>[IRPO] Administrative Specialist III position filled. IRPO staff fully staffed with Director, Researcher, Grant Writer and Administrative Specialist</p> <p>[POHNPEI CAMPUS] SAT workshop was provided by Student Service Specialist- Stephan Yarofalig to UB seniors during the first week of February.</p> <ul style="list-style-type: none"> A total of thirty-one UB seniors submitted their registration application for SAT test. These applications will put in one package and sent before the deadline along with the registration fee. <p>Another workshop was provided by the UB Project Director, Mr. Diaz Joseph on STUDENT HABIT on February 5, 2011.</p> <p>[VPAS] Monitored contracts for staff to be sure they are renewed at the end of their contract. Evaluated the Director of Chuuk campus, Director of Kosrae campus, and Director of HR.</p> <ul style="list-style-type: none"> HRO: <p>Full Time Retention Vs. Turnover Rates</p> <table border="1" data-bbox="541 938 1199 1300"> <thead> <tr> <th>Campus</th> <th>Employee #</th> <th>Retention Rate</th> <th>Turnover Rate</th> </tr> </thead> <tbody> <tr> <td>CC</td> <td>50</td> <td>94%</td> <td>3 or 6%</td> </tr> <tr> <td>FMI</td> <td>16</td> <td>100%</td> <td>0</td> </tr> <tr> <td>KC</td> <td>35</td> <td>100%</td> <td>0</td> </tr> <tr> <td>PC</td> <td>69</td> <td>97.2%</td> <td>2 or 2.8%</td> </tr> <tr> <td>NC</td> <td>175</td> <td>100%</td> <td>0</td> </tr> <tr> <td>YC</td> <td>28</td> <td>89.3%</td> <td>3 or 10.7%</td> </tr> <tr> <td>College-Wide</td> <td>373</td> <td>98.2%</td> <td>8 or 1.8%</td> </tr> </tbody> </table> <table border="1" data-bbox="541 1365 1136 1425"> <thead> <tr> <th>Campus</th> <th># of Instructors</th> <th>FSM</th> <th>Non-FSM</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Campus	Employee #	Retention Rate	Turnover Rate	CC	50	94%	3 or 6%	FMI	16	100%	0	KC	35	100%	0	PC	69	97.2%	2 or 2.8%	NC	175	100%	0	YC	28	89.3%	3 or 10.7%	College-Wide	373	98.2%	8 or 1.8%	Campus	# of Instructors	FSM	Non-FSM					<p>[IRPO] Francis Kioni Alex selected for Administrative Specialist position.</p> <p>[VPAS] All instructors at Kosare, Pohnpei, and FMI Campuses meet the minimum qualifications in their job areas.</p> <p>Chuuk and National Campus each has only one more remaining instructor without the master's degree requirement.</p> <p>At Yap Campus, one instructor is without a master's degree still but working on the final thesis.</p>
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Campus	# of Instructors	FSM	Non-FSM																																							

National	42	16	26
Pohnpei	21	11	10
Chuuk	15	9	6
Yap	5	1	4
Kosrae	7	3	4
FMI	5	4	1
TOTAL	95	44	51

16 new employees were hired and began work during the reporting period.

Spring Semester 2011 Full Time vs. Part Time Personnel

	CC	FMI	KC	PC	NC	YC
Total		7				
Full Time		5		33		
Part Time		2		11		
% Full Time		7		69%		

5C: Update personnel policies and procedures to meet on-going human resources needs

[POHNPEI CAMPUS] On January 11th, there were a total of 7 faculty and 2 staff that enrolled or made changes to their retirement plan.

[VPAS] Continue to work with HRO office on needs for updating of personnel policies.

- Facilitated the conversion of staff and faculty on the salary adjustment from the approved directives of the Board of Regent. This is still ongoing by the staff. We hope we can complete that soon.

[VPAS] 15 countries outside of the FSM are represented in the workforce at the College [see next column].

New Employee orientation includes cultural information and awareness.

	Facilitate the ongoing work on the implementation of the newly approved salary adjustment and conversion plan. HR office has cut PA to migrate all to the new schedule. This new schedule is the 10 th percentile for supporting staff and 20 th percentile for faculty.	
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Strategic goal 6: Ensure sufficient and well-managed fiscal resources that maintain financial stability

Objectives	Accomplishments	Comments/additional detail																																																																																						
6A: Enhance new and existing revenue resources to promote growth and increase cost effectiveness	<p>[DEVELOPMENT & COMMUNITY RELATIONS] January-March 2011 Monday</p> <table border="1" data-bbox="537 570 1287 951"> <thead> <tr> <th>Committee</th> <th>Annual Target</th> <th>2rd Qtr</th> <th>%</th> <th>Year to Date</th> </tr> </thead> <tbody> <tr> <td>International</td> <td>\$ 7,250.00</td> <td></td> <td></td> <td>0</td> </tr> <tr> <td>Government</td> <td>\$ 7,250.00</td> <td></td> <td></td> <td>0</td> </tr> <tr> <td>Alumni</td> <td>\$ 7,250.00</td> <td></td> <td></td> <td>0</td> </tr> <tr> <td>Kosrae</td> <td>\$ 5,500.00</td> <td>60</td> <td>25</td> <td>1,369.50</td> </tr> <tr> <td>Pohnpei</td> <td>\$ 10,000.00</td> <td>513.35</td> <td>20</td> <td>2,051.46</td> </tr> <tr> <td>National</td> <td>\$ 47,250.00</td> <td>1,898.90</td> <td>11</td> <td>5,394.90</td> </tr> <tr> <td>Chuuk</td> <td>\$ 10,000.00</td> <td>366</td> <td>7</td> <td>678.50</td> </tr> <tr> <td>Yap</td> <td>\$ 2,750.00</td> <td>222</td> <td>15</td> <td>407</td> </tr> <tr> <td>FSM-FMI</td> <td>\$ 2,750.00</td> <td>60</td> <td>4</td> <td>110</td> </tr> </tbody> </table> <p>[IRPO] (grant writer) provided technical assistance for completion and submission of grants under rural development (transportation for</p>	Committee	Annual Target	2 rd Qtr	%	Year to Date	International	\$ 7,250.00			0	Government	\$ 7,250.00			0	Alumni	\$ 7,250.00			0	Kosrae	\$ 5,500.00	60	25	1,369.50	Pohnpei	\$ 10,000.00	513.35	20	2,051.46	National	\$ 47,250.00	1,898.90	11	5,394.90	Chuuk	\$ 10,000.00	366	7	678.50	Yap	\$ 2,750.00	222	15	407	FSM-FMI	\$ 2,750.00	60	4	110	<p>[DEVELOPMENT & COMMUNITY RELATIONS]</p> <table border="1" data-bbox="1299 553 1885 1235"> <thead> <tr> <th>Received from</th> <th>Amount</th> <th>Payment for</th> </tr> </thead> <tbody> <tr> <td>SSSP - Staff & Students</td> <td>100.00</td> <td>Donation</td> </tr> <tr> <td>DCR</td> <td>10.50</td> <td>Christmas Cards</td> </tr> <tr> <td>COM-FSM Pohnpei Campus</td> <td>284.75</td> <td>Fund Raising</td> </tr> <tr> <td>Bonster Fredrick</td> <td>900.00</td> <td>Bid - Green Flatbed</td> </tr> <tr> <td>Nukuoro Black Pearl, Inc.</td> <td>105.40</td> <td>10% of Sale on Campus</td> </tr> <tr> <td>COM-FSM Pohnpei Campus</td> <td>168.60</td> <td>Fund Raising</td> </tr> <tr> <td>Mr. Kasio E. Mida</td> <td>100.00</td> <td>Pledge</td> </tr> <tr> <td>Merlein Johnny</td> <td>25.00</td> <td>Doors</td> </tr> <tr> <td>Enipein Pwilidak Community Group</td> <td>3.00</td> <td>10% of sale - Health Fair Day</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td>1,697.25</td> <td></td> </tr> </tbody> </table> <p>[IRPO] college has completed and submitted its Formal application to Rural Development Branch</p>	Received from	Amount	Payment for	SSSP - Staff & Students	100.00	Donation	DCR	10.50	Christmas Cards	COM-FSM Pohnpei Campus	284.75	Fund Raising	Bonster Fredrick	900.00	Bid - Green Flatbed	Nukuoro Black Pearl, Inc.	105.40	10% of Sale on Campus	COM-FSM Pohnpei Campus	168.60	Fund Raising	Mr. Kasio E. Mida	100.00	Pledge	Merlein Johnny	25.00	Doors	Enipein Pwilidak Community Group	3.00	10% of sale - Health Fair Day					1,697.25	
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student services vans at the national campus) and CRE, USDA continuation grant for Yap campus, and assisting Upward Bound with development of a process for continuation grant development. [IRPO] has received approval of the college's application for designation under the Title III and V programs. [IRPO] disseminated information on grant openings to Department Heads. Grant Openings are as follows
AANAPISI Grant deadline (May 15, 2011)

[POHNPEI CAMPUS] The 26-seater bus which was partially funded by USDA Rural Development Office was officially turned over in a ceremony held at Pohnpei Campus on Wednesday February 23, 2011. USDA funded 55% of the \$81,300 cost of the bus, the other 45% of funding came from the Campus FY 2010 budget. The main purpose of the bus was to transport students on class field trips and other activities.

- A used 4X4 Toyota Pick-up was donated to Pohnpei Campus by the USDA Rural Development Office. The donation was received on February 25, 2011. The truck will be a teaching tool and therefore, it is in the care of the Division of Technology & Trade's Auto Mechanics program.
 - PSBDC received 2nd Quarter Drawdown for FY '11 (\$12,500) and submitted it to National Campus Business Office
 - PSBDC Coordinator and staff testified before Executive Budget Review Committee on PSBDC Proposed Budget for 2012.
 - PSBDC submit request for 3rd Quarter Drawdown for FY '11
 - PSBDC finalized RBOG proposal, signed by PNI Campus Director and submitted to Cheryl at Rural Development

[CHUUK CAMPUS] (Chuuk Campus External Stakeholder Management): Work with the Department of Education to identify funding to address the need of the 180 teachers who need to get on the degree program

Office in Pohnpei. Application will be filed awaiting new funding opportunities.

[CHUUK CAMPUS] A draft of an MOU is now being reviewed by the Department of Education to provide over \$200,000 over the next three years to address the need for training for this cohort.

	<p>before June 2011 per the JEMCO resolution from the recent meeting.</p> <p>[VPAS] Continue with the promotion of energy conservation at all campuses.</p>	
<p>6B: Diversify resources of the College</p>	<p>[VPAS] Nothing to report under this category. Represented the President and appeared in front of the FSM EBRC to help justify the 2012 regular budget for whole college. This includes the Board of Regent and FSM-FMI budget.</p> <p>[VPIA] FSM AHEC receives additional \$8,000 from Year 1 carry over funds from AHEC Guam Micronesia AHEC program office to support project activities</p> <p>[VPCRE] Approval for Caripac award for Resident Instruction for the Insular Entities. Approval for Distance Education Program</p> <p>Completion of College of Micronesia 2012 Plan of Work (POW) and</p> <p>Completion of 2010 Annual Report to USDA</p> <p>PASAP, Pacific Adaptation of Sustainable Agriculture Project</p>	<p>[VPCRE] \$99,500 for RI</p> <p>\$87,500 for Distance Ed</p> <p>This POW will enable USDA funding for 7 Planned Programs 5 of which were NIFA priority areas This report includes accomplishments in terms of the following Outcome Measures: Awareness, Action/Adoption, and Change in Condition for clients. USDA funding for fy2011 depends on the approval of the annual report.</p> <p>Allocation of funds for COM-FSM CRE include \$4,000 and \$8,000 per site for Researcher and Research Assistant as well as funds available for CRE National Office based on request to SPC. This program is funded by Australia. It is an International Climate Change Initiative with a 3-year \$150M funds</p>

	<p>Regional Water Quality award</p> <p>FSM National Economic Summit</p> <p>NEL Community project [Yap]</p>	<p>for vulnerable countries in the Asia-Pacific.</p> <p>A little over \$23,000 is being awarded to COM-FSm CRE Water Quality project.</p> <p>VP CRE represented the College to the summit.</p> <p>\$53,000 Japanese Grassroots project for swine production improvement.</p>
<p>6C: Budgeting and resource allocation</p>	<p>[IRPO] IRPO compiled the college's performance budget for 2012 for submission to FSM President as well as preparing documents for the FSM Executive Budget Review Committee.</p> <p>[VPAS] The budget ceiling for FY2012, needs to be set based on realistic plans so we will allocate resources accurately. For now we are setting the budget at 2011 budget level. The college has maintain the same level of budget since 2009.</p> <p>[VPAS] 6C1. The Statement of Revenues and Expenditures (SRE) for Unrestricted Fund (UF) for <u>the three months ended December 31, 2010</u> indicate a positive fund balance change of \$1.428 Million, consisting of \$485k for National campus and \$943k for state campuses.</p> <p><i>The SRE for Restricted Fund (RF) for the three months ended December 31, 2010 shows a negative FB change of \$27k.</i></p>	<p>[IRPO] PEC 2011 will be hosted by the PDOE, COM-FSM and NDOE and will be held on the college's national campus.</p> <p>[VPAS] 6C1. Below is the breakdown per campus of the UF - FB change of \$1.428 Million:</p> <ul style="list-style-type: none"> • National operations - \$ 485k • Pohnpei campus - 523k • Chuuk campus - 268k • Kosrae campus - 107k • Yap campus - 126k • FSM-FMI - (81k) <p><i>The negative fund balance change for FSM - FMI is due to timing of recording expenditures.</i></p>

6C2. The comparison of actual revenue against budgeted revenue from tuition and fees for fall 2010 and Spring 2011 indicate an increase by 3% or \$116k and 16% or \$429k, respectively or a total of \$545k.

The comparison of the number of students as against projection indicates a shortfall by 2% or 59 students for fall 2010 and an increase by 9% or 193 students for spring 2011 or a net increase by 3% or 134 students. National and Pohnpei campuses have positive results while Chuuk, Kosrae and Yap campuses have negative results.

The comparison of the number of credits as against projection indicates an increase by 4% or 1,398 credits and by 10% or 2,729 credits for fall 2010 and spring 2011, respectively or a total increase by 7% or 4,127 credits.

6C2. Below are details of the comparison per campus of the actual revenue, number of students and number of credits as against the projection for 2 semesters (fall 2010 and spring 2011):

Revenue:

	<u>Actual</u>	<u>Projection</u>	<u>Over(Short)</u>
National	- \$ 2.659M	\$2.448M	\$ 211k
Pohnpei	- 1.726M	1.519M	207k
Chuuk	- 1.265M	1.220M	45k
Kosrae	- 500k	463k	37k
Yap	- 523k	478k	45k
	<u>\$6.673M</u>	<u>\$6.128M</u>	<u>\$ 545k</u>

Number of Students:

	<u>Actual</u>	<u>Projection</u>	<u>Over(Short)</u>
National	- 2,039	1,815	224
Pohnpei	- 1,303	1,258	45
Chuuk	- 912	1,000	(88)
Kosrae	- 437	457	(20)
Yap	- 402	429	(27)
	<u>5,093</u>	<u>4,959</u>	<u>134</u>

Number of Credits:

	<u>Actual</u>	<u>Projection</u>	<u>Over(Short)</u>
National	- 25,300	22,305	2,995
Pohnpei	- 15,788	14,571	1,217
Chuuk	- 11,125	11,429	(304)
Kosrae	- 4,687	4,519	168
Yap	- 4,746	4,694	52
	<u>61,645</u>	<u>57,518</u>	<u>4,127</u>

6C3. The gross receivable from students showed a reduction by \$1.736 Million or by 28%, from \$6.131 Million as of September 30, 2010 to \$4.394 Million as of December 31, 2010.

The reduction is from the receipt of scholarship awards for students from PELL grant.

6C3. The breakdown of receivables per campus as of September 2010 and December 2010 are as follows:

	<u>Sept 2010</u>	<u>Dec 2010</u>	<u>Inc(Dec)</u>
National	- \$ 2.021M	\$ 1.528M	\$(492k)
Pohnpei	- 1.507M	981M	(526k)
Chuuk	- 1.667M	1.322M	(345k)
Kosrae	- 518k	387k	(131k)
Yap	- 418k	176k	(242k)
	<u>\$6.131M</u>	<u>\$4.394M</u>	<u>(\$1.736M)</u>

The breakdown per semester are as follows:

	<u>Sept 2010</u>	<u>Dec 2010</u>	<u>Inc(Dec)</u>
Fall 10	- \$ 1.920M	\$ 367M	\$(1.553M)
Summer 10	- 209k	96k	(113k)
Spring 10	- 285k	258k	(27k)
Prior Sem	- 3.717M	3.673M	(44k)
	<u>\$ 6.131M</u>	<u>\$ 4.395M</u>	<u>\$(1.736M)</u>

<p>6D: Develop and implement college sustainability plans that will lead to the careful stewardship of natural and man-made resources, saving of revenue, and enhancement of the college experience; serves as a model for the nation</p>	<p>[PRESIDENT'S OFFICE] IP signed on April 6, 2011 the lay-off letters to all 17 full time employees as a result of the job audit and streamlining process. Additional 7 letters were signed and forwarded to special contract employees informing them that their contract will not be extended beyond the expiration date on or before September 30, 2011.</p> <p>[CHUUK CAMPUS] IP signed on April 6, 2011 the lay-off letters to all 17 full time employees as a result of the job audit and streamlining process. Additional 7 letters were signed and forwarded to special contract employees informing them that their contract will not be extended beyond the expiration date on or before September 30, 2011.</p> <p>(Chuuk Campus Internal Stakeholder Management): Campus Director and HR specialists met with four employees and their immediate supervisors who were targeted for to lay off as a result of the streamlining efforts by the college. We continue to work with the employees to apply for vacancies if they choose to remain with the college.</p> <p>[VPAS] The plan is to prepare ourselves for the second phase of the EU funding which will be the EDF10 which will include COM-FSM portion of the renewable energy fund for trainings and curriculum development in this area. No word received as to the commitment of fund for this funding year. We are waiting for the FSM to give us the green light. This is still being worked on and awaiting help.</p> <ul style="list-style-type: none"> • Met with each director from the department of administrative services to discuss the 2012 budget. It is challenging to continue to cut the budget when the system is still set up as status quo. Quality services will be comprised due to the expansion in every areas. <p>Recommend that the Board of Regent pursue the fund</p>	<p>[VPAS] The project from Japan for Introduction of Clean Energy by Solar Electricity Generation has been endorsed by FSM for COM-FSM to be the recipient. The college has signed the MOU with the National Government, Japan Government, and Pohnpei PUC to go ahead with the project.</p> <ul style="list-style-type: none"> • The college met with the FSM and the Japanese counterpart and discuss construction timelines. The new timeline for construction of this project is beginning of next
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	<p>being collected from the Captive Insurance Scheme to supplement funding for operation of the college. It will help sustain the college in the long run.</p> <p>[VPSS] as Interim President signed on April 6, 2011 the lay-off letters to all 17 full time employees as a result of the job audit and streamlining process. Additional 7 letters were signed and forwarded to special contract employees informing them that their contract will not be extended beyond the expiration date on or before September 30, 2011.</p> <p>January-March 2011 Power Consumption (Kw)</p> <table border="1" data-bbox="537 589 1272 659"> <thead> <tr> <th></th> <th>CC</th> <th>FMI</th> <th>KC</th> <th>PC</th> <th>NC</th> <th>YC</th> </tr> </thead> <tbody> <tr> <td>Total</td> <td></td> <td>34,320</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>Fresh water = 532,830 gals = \$2,373.27</p>		CC	FMI	KC	PC	NC	YC	Total		34,320					<p>year. It will take approximately 5 months to complete the construction.</p> <p>The college need to plan the next phase of the project and that is to avail funding to purchase batteries to make it available to power other buildings so when the island power is off, we can use the backup batteries. The capabilities of the backup is at the level of 140 kilowatt.</p>										
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<p>6E: Managing and administration of fiscal resources.</p>	<p>[VPAS] 6E1. The conduct of financial and single audit of the college's financial statements by Deloitte and Touche as of September 30, 2010 is ongoing.</p>	<p>[VPAS] 6E1. The audit is expected to be completed on time on or before the June 30, 2011.</p>																								
<p>6G: College meets annual endowment targets.</p>	<p>[VPAS] 6G1. The market value of Endowment Fund reflected a gain by 8% or \$263k for the last three months, from September 2010 to December 2010. Accordingly, the market value of endowment fund has increased from \$3.100 Million as of September 30, 2010 to \$3.363 Million as of December 30, 2010.</p>	<p>[VPAS] 6G1. Below are the details of asset allocations as of December 31, 2010:</p> <table data-bbox="1297 1068 1871 1308"> <thead> <tr> <th></th> <th>Mkt Value</th> <th>Percent</th> </tr> </thead> <tbody> <tr> <td>Met West (LC Value)</td> <td>- \$ 831k</td> <td>25%</td> </tr> <tr> <td>Renaissance (LC Growth)</td> <td>- 449k</td> <td>13%</td> </tr> <tr> <td>Atlantic (S/M Cap Growth)</td> <td>- 309k</td> <td>9%</td> </tr> <tr> <td>SEIX (Fixed Income)</td> <td>- 797k</td> <td>24%</td> </tr> <tr> <td>Brandes (Mature market)</td> <td>- 636k</td> <td>19%</td> </tr> <tr> <td>Emerging markets</td> <td>- 341k</td> <td>10%</td> </tr> <tr> <td></td> <td>\$3.363M</td> <td>100%</td> </tr> </tbody> </table> <p>The above asset allocations are in accordance with the investment policy.</p>		Mkt Value	Percent	Met West (LC Value)	- \$ 831k	25%	Renaissance (LC Growth)	- 449k	13%	Atlantic (S/M Cap Growth)	- 309k	9%	SEIX (Fixed Income)	- 797k	24%	Brandes (Mature market)	- 636k	19%	Emerging markets	- 341k	10%		\$3.363M	100%
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	<p>6G2. Fund raising receipt for the first quarter of 2011 is \$9k. Compared with the target of \$25k per quarter or \$100k for one year, the total fund raising receipt is short by \$15k or 60% for first quarter.</p>	<p>6G2. Below is the breakdown of the fund raising receipts for the first quarter of 2011:</p> <table border="1"> <thead> <tr> <th></th> <th>Amount</th> <th>Percent</th> </tr> </thead> <tbody> <tr> <td>National campus</td> <td>- \$2,510</td> <td>25%</td> </tr> <tr> <td>Pohnpei campus</td> <td>- 1,488</td> <td>15%</td> </tr> <tr> <td>Chuuk campus</td> <td>- -</td> <td>-</td> </tr> <tr> <td>Kosrae campus</td> <td>- 1,260</td> <td>13%</td> </tr> <tr> <td>Yap campus</td> <td>- 3,000</td> <td>30%</td> </tr> <tr> <td>Interest/others</td> <td>- 141</td> <td>1%</td> </tr> <tr> <td>Employees cont.</td> <td>- 1,580</td> <td>16%</td> </tr> <tr> <td></td> <td>\$9,978</td> <td>100%</td> </tr> </tbody> </table>		Amount	Percent	National campus	- \$2,510	25%	Pohnpei campus	- 1,488	15%	Chuuk campus	- -	-	Kosrae campus	- 1,260	13%	Yap campus	- 3,000	30%	Interest/others	- 141	1%	Employees cont.	- 1,580	16%		\$9,978	100%
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Strategic goal 7: Build a partnering and service network for community, workforce and economic development

Objectives	Accomplishments	Comments/additional detail
<p>7A: Increase involvement of the community in college affairs</p>	<p>[CHUUK CAMPUS] (Chuuk Campus Internal Stakeholder Management): An agreement is in the work for the state -- owned credit union board of directors to utilize the campus in their regular monthly meeting in exchange for contributions to the college endowment fund.</p> <p>[KOSRAE CAMPUS DIRECTOR OFFICE] Retreat Problem Statement #1]</p> <ul style="list-style-type: none"> Invited three key staff of Kosrae Department of Education and one National DOE representative to a meeting to initially discuss and agree upon a partnership to bridge the academic gap at middle grades, high school, and college. The partnership agreed to pursue GEARUP grant fund in 2011. Upward Bound made its annual college visit by bringing junior classmen to the National Campus. Upward Bound is ready to receive incoming sophomores. Twenty-five students were selected to enter UB sophomore; the list has been forwarded to the Department of Education. <p>[POHNPEI CAMPUS] Parents of all UB seniors attended a Parents Financial Literacy Workshop on March 25, 2011 at PSBDC.</p>	<ul style="list-style-type: none"> [KOSRAE CAMPUS DIRECTOR OFFICE] The GEAR UP 2011 Competition has been announced. <p>There are ten alternates included in the submission to DOE.</p>

The purpose of the workshop was mainly to educate parents and their children the available resources we have within our own country to financially assist the students. The turn-out was 31 parents along with 31 UB seniors.

- AHEC Health Camp concluded its 120 hours of program with a certificate ceremony on Saturday, April 2, 2011. Twenty five high school juniors from PICS attended after school classes/training from 4:30 to 7:30 p.m. from Monday through Thursday and all day Saturday. The program was considered a success since it meets the purpose of the program of introducing healthcare field careers to high school students.
- PCTI signed MOA with Pohnpei State Government to provide computer applications training to 54 employees of Pohnpei State Government. The trainees were divided into three groups. The first group of 22 participants started training on March 21st. The second group will begin on April 22, and the third in May.
- Arboriculture training of 22 participants and training of 6 tree cutting participants will be held in May 2011.
- The Pohnpei Campus Director, Penny Weilbacher and Morehna Rettin-Santos attended the GEAR UP Capacity Building Workshop in Orlando, Florida. They met with the Program Officer, Francesca Paris-Albertson who gave them guidance and information about the GEAR UP Project. Upon returning from their trip, they provided first-hand information about the GEAR UP program to the stakeholders and partners. Several meetings with DOE and key staff members were held at the DOE to revisit their partnership commitments and support of the GEAR UP Project. The outcomes of both meetings were successful and ended on a positive note.
- During the month of March, the Acting Director facilitated several meetings with the target schools' teachers and parents to provide information about the GEAR UP program and its goals and objectives. At these meetings, a total of 216 parents were provided with GEAR UP information and completed surveys.
 - PSBDC submitted 1st Quarter Report to Governor's office
 - PSBDC Coordinator attended and gave a promotional presentation of PSBDC to members of Pohnpei Farmers Association.

[POHNPEI CAMPUS] Invited guest speakers were FSM Scholarship coordinator, Mr. Wayne Mendiola, Pohnpei State Scholarship Coordinator, Mr. Mitaro Simina, COM FSM Pohnpei Campus Student Services Specialist II, Mrs. Yoneko Kanichy, and National Campus Admission and Records Director Mr. Joey Oducado.

- PSBDC Coordinator met with ADV Visiting Team regarding private sector training
- PSBDC Coordinator attended Pohnpei Visitor's Bureau
- PSBDC Coordinator attended legislative hearing on foreign investment legislation as advisor to Pohnpei Chamber of Commerce
- PSBDC Coordinator attended community meeting in Lohpah Madolenihmw and promoted the Household Integrated Farm project
- PSBDC Coordinator met with FSM Secretary of Resources and Development to seek support for the Household Integrated Farm through FAO assistance
- PSBDC Coordinator attended the Planning Committee meeting on World Park Project at old Governor's Conference Room

[VPAS] Still serve on the Banking and Insurance Board. Attended several meetings from the insurance side pertaining to Captive Insurance scheme with major Japanese companies pursuing using FSM as their home base.

[VPAS] Justify the budget for both Banking and the Insurance Board along with the commissioners.

[VPSS] Partnership with 33 off-campus employers under the SEG work-study program.

[VPIA] National

10 Japanese medical students visit Pohnpei communities as part of learning exchange with our Public Health Students to learn about health services in rural communities.

Marine Science students visit Tokyo Marine University's research ship Umi Taka while in port on Pohnpei

4 students and Director of Voc/Continuing Education participate in workshop on Guam for Island Sustainability

LRC/MITC staff, Karleen Manuel was requested by the PREL

[VPSS] A total of students 94 are employed off-campus with the government agencies as per their field of studies.

	<p>Director Jane Barnwell to do a presentation in Digitization of Pacific Materials in Majuro Marshall Islands last January 12-17, 2011.</p> <p>COM-FSM LRC hosts Pacific Library Leadership Workshop for school and public library staff on Pohnpei.</p> <p>Social Science Professor Haglegam serving as president of new Micronesia- China Friendship Association</p> <p>Meeting with PREL new CEO, Sharon Nelson Barber sets action steps to increase communication and collaboration in teacher training efforts.</p> <p>[Retreat Problem Statement #1]</p>	
<p>7B: Enhance and promote employment opportunities</p>	<ul style="list-style-type: none"> • [POHNPEI CAMPUS] To promote and enhance employment opportunities, the selection committees for the GEAR UP Project had successfully completed their screening & selection of key positions for the Project Director, Education Specialist, Counselor , and Administrative Specialist. • To address the delay in personnel and delay in getting the grant moving forward with its activities, Morehna Rettin-Santos, former Student Support Services Program Director was hired on a part-time basis as the GEAR UP Acting Director on February 21, 2011. • PSBDC received and booked 37 clients for business planning and loan packaging. Of the 37, 13 loan applications have been completed and exit conference held with clients before submission of packages to SBGFC; 24 are being set up for appointments with Coordinator to finalize business plan; • PSBDC conducted business consultation meetings with 12 clients • PSBDC developed a Household Integrated Farm Project Proposal for Woman of the Household and High School 	<p>[POHNPEI CAMPUS]</p> <ul style="list-style-type: none"> • 16 participants present

	<p>dropouts.</p> <ul style="list-style-type: none"> • PSBDC Coordinator held consultation meeting with Mayor of Pingelap on potential business opportunities on Pingelap atoll. PSBDC Coordinator conducted a workshop/meeting with a group of women for the Household Integrated Farming. This workshop was accompanied by Cheryl Burkendine from Rural Development; CES specialists; and Kiped Albert who is familiar with the chicken layer project <p>[YAP CAMPUS] - job announcements are announced on radio and posted in town</p> <p>[VPIA] Chuuk AHEC and CTOP meeting with community groups to promote career-training opportunities with the college.</p>	
<p>7C: Develop new and enhance existing programs to meet the changing educational and workforce needs of our communities</p>	<ul style="list-style-type: none"> • [PRESIDENT'S OFFICE] IP signed a Communication and Cooperation Memorandum between COM-FSM and Zhejiang Ocean University, People's Republic of China. The items included recruit and enroll up to 10 students from the FSM to enroll at Zhejiang Ocean University as undergraduate or graduate students in one of the program majors offered by ZOU. The student's tuition, room and board will be provided by ZOU. Conduct faculty exchange that will include faculty to study for a master's degree or postdoctoral studies at ZOU and to jointly establishing and hosting a China-FSM marine science workshop. Identify areas of collaborating in research and jointly conduct research in areas of mutually agreed upon by both institutions as beneficial. <p>A dinner was hosted by the COM-FSM team that included VPIA Jean Thoulag, Director Grilly Jack, Chinese Instructor and his students, selected faculty members, and the PRC Charge's Affairs from the PRC Embassy in honor of the ZOU team.</p> <ul style="list-style-type: none"> • [CHUUK CAMPUS] IP signed a Communication and Cooperation Memorandum between COM-FSM and Zhejiang Ocean University, People's Republic of China. The items included recruit and enroll up to 10 students from the FSM to enroll at Zhejiang Ocean University as undergraduate or graduate students in one of the program majors offered by ZOU. The student's tuition, room and board will be provided by 	

ZOU. Conduct faculty exchange that will include faculty to study for a master's degree or postdoctoral studies at ZOU and to jointly establishing and hosting a China-FSM marine science workshop. Identify areas of collaborating in research and jointly conduct research in areas of mutually agreed upon by both institutions as beneficial.

A dinner was hosted by the COM-FSM team that included VPIA Jean Thoulag, Director Grilly Jack, Chinese Instructor and his students, selected faculty members, and the PRC Charge's Affairs from the PRC Embassy in honor of the ZOU team.

[FMI YAP CAMPUS] Submitted to the Curriculum Committee a Short Course on Basic Shipboard Security Familiarization which is in line with the intent of the International Ship and Port Facility Security Code

[KOSRAE CAMPUS DIRECTOR OFFICE]

A Memorandum of Agreement was forwarded to the President, VPAS, and Director of Maintenance & Facilities regarding a zero-dollar lease agreement on a four-classroom building to house vocational education and technical training.

[POHNPEI CAMPUS] Upward Bound Program:

- Tutorial services on all sites are now in operation but geared toward the prep for the COMET. All the lower grades are following their normal tutorial schedule except for the seniors
- Number of 31 UB seniors took the COMET from January 31 to February 8, 2011 from each target school.
- Report Cards from three target schools (PICS, MHS, & NMHS) were collected in February.
- UB midterm was held on February 5, 2011.
- On February 12, 2011, the UB staff and students celebrated the TRIO day at Lidakika . The students were divided into four groups/teams and they did canoe race & swimming competition.
- On Saturday, Feb. 19, 2011 the TRIO celebration continued with educational activities. Four guest UB alumni were invited as

[KOSRAE CAMPUS DIRECTOR OFFICE]

- **As of this writing, Kosrae State is still waiting for comments from the college.**

[POHNPEI CAMPUS]

- Report cards from NMHS participants were collected on February 7, 2011
- Guest speakers were as follows: Shanty Sigrah from UB Kosrae graduated from Chaminade University in Hawaii with a Master's Degree in Criminal Justice Administration, The other three from UB Pohnpei were as follows: Ms. Delphin Abraham graduated from Fiji with a Bachelor's degree in Public Health &, Ms. Chayleen Chaieda graduated with a Bachelor's degree in Pharmacy. The last one, Sylvia Elias, is currently attending COM-FSM National Campus and will be graduated this Spring Semester 2011 in Micronesian Studies.

guest speakers for the day celebration which finally ended up with a quiz bowl.

- Trio Program sisters from Yap and Kosrae had their annual college Visit from March 26 – April 5, 2011. Trio Programs in Pohnpei helped with the coordination of their visit with National Government and their leaders, State Government and their leaders, MIC Sem , Dr. Isaac’s clinic. They also had a chance to witness the Pohnpei cultural day celebration.

Educational Talent Search Program:

January 17-21: Local Close Up was held. Students participated were Lilly Billen, Samantha Ehpel, and Michelle Hainrich from PICS and Evangeline Albert from MHS.

January 18-20 2011: FAFSA application workshop was held at the three high schools (MHS, NMHS and PICS). 90% of parents showed up and completed the applications.

January 29, 2011: Concurrent Workshops for students on variety of topics from health and social issues and other academic skills development were held for all NMHS underclassman. The program was fortunate to receive Ms. Mercedes Gilmete from HIV/AIDS, Ms. Marci Lorrin from Adult Education and Mrs. Veronica Andon from Drugs and Substance Abuse/Mental Health Pohnpei State. They gave an excellent training to the students.

January 31, 2011: Seniors from Nanpei Memorial High School took the COMET.

February 18, 2011 MHS TSP Ms. Evangeline Albert participated in the Debate hosted by the FSM National Government and the group won first place.

March 2011: TSP alumni Ms. Loveleen James completed her Master’s Degree in Public Health from Walden University online program.

- March 2011: The month of March was one of the busiest months in the program. TRIO Day celebration was the main

- UB & ETSP hosted dinner for them in the Gym on the night of March 31, 2011 on behalf of the Pohnpei Campus Family.

focus of the month. With the large number we have, we decided to have three sites celebration separately. Our activities focused on student writing, math competitions and student presentation on current issues. Prior to the celebrations, students were given chances to do preparations. They were given chances to write the positive impacts of the programs on their lives in poems, students were also given research projects to research and find out more about current issue topics that were assigned. Activities were held at Madolenihmw High School on March 19, 2011. Activities for PICS high school was held on March 25, 2011 while NMHS was held on March 26, 2011. Among the many activities for each site two young TRIO alumni were represented as guest speakers and shared their trials and successes in their education endeavor that really inspired the students to follow their footsteps. Guest Speakers were Ms. Loveleen James who recently received her Master's Degree in Public Health from Walden University online and Mrs. Shanty Sigrah Asher who also completed her Education (Master's Degree) from Chaminade University in Hawaii. The activities were a blast.

PCTI:

- Enrichment Committee hosted a lecture forum presented by the US Embassy on Self Defense on March 03, 2011. There were 31 attendees, staff, students, and faculty.
- PCTI Coordinator is participating in the Pilot Project for Pohnpei State World Park as a proxy for the PC Director. The project is ready to be implemented. Committee members will meet with Mwoalen Wahu to present the project before soliciting assistance from the community for the exhibit presentations.

GEAR UP:

- The Pohnpei Campus Director and GEAR UP Acting Director met with Publishers on resource materials. These resources materials will be used for supplementing the academic curriculum for the target schools. At such, these supplemental resources materials will enhance the current curriculum.

Major Outcomes and successes of GEAR UP:

- Delay in hiring of personnel for the GEAR UP

- Ground work for after-school activities have been worked on and is expected to begin in mid-April.
- Site Coordinators, teachers, and tutors have been identified.
- Department of Education Director and his designated staff have worked closely with the Acting Director to facilitate and expedite necessary actions and procedures to implement GEAR UP services and activities at the target schools.

[YAP CAMPUS] teacher training is continuing with DOE teachers taking courses toward obtaining associate degrees as well as third year certificate in teacher prep.

- Health assistant classes are also being offered this semester to staff from Health Service Dept.

2 Trial counselor courses are also being offered for the first time this semester. Most of students taking these courses are non-traditional students.

[VPAS] Continue to meet with the Streamlining Committee on the restructuring to help with the implementation aspects of the approved board of regents directives with regards to the college streamlining efforts. Recommended that we look into ways to create a Pre College institute to bridge the gap from High School to College. Possible funding can come from the SEG funding which the states usually returned.

[VPSS] as IP signed a Communication and Cooperation Memorandum between COM-FSM and Zhejiang Ocean University, People's Republic of China. The items included recruit and enroll up to 10 students from the FSM to enroll at Zhejiang Ocean University as undergraduate or graduate students in one of the program majors offered by ZOU. The student's tuition, room and board will be provided by ZOU. Conduct faculty exchange that will include faculty to study for a master's degree or postdoctoral studies at ZOU and to jointly establishing and hosting a China-FSM marine science workshop. Identify areas of collaborating in research and jointly conduct research in areas of mutually agreed upon by both institutions as beneficial.

A dinner was hosted by the COM-FSM team that included VPIA Jean Thoulag, Director Grilly Jack, Chinese Instructor and his

Project impacts the implementation of services and activities and the expenditure of funds on a timely manner.

	<p>students, selected faculty members, and the PRC Charge's Affairs from the PRC Embassy in honor of the ZOU team.</p> <p>[VPIA] Proposal developed with CME and Pohnpei Campus to have 5 HTM grads and 5 Building Maintenance grads acquire jobs in Guam with target date June 1, 2011 8 new apprentices enrolled in US Dept of Labor apprenticeship program hosted by college and FSM Telecom.</p>			
<p>7D: Provide Cooperative Extension Services to the community</p>	<p>[VPAS] No activities performed under this goal.</p> <p>[VPCRE] Five active research and extension projects</p> <p>Performed research activities Performed extension activities</p> <p><u>Below is VPCRE's table for Objective 7D.</u></p>	<p>[VPCRE] An abstract on <i>In Vitro</i> Salt Tolerance Selection and Multiplication of Giant Swamp Taro (<i>Cyrtosperma merkusii</i> (Hassk.) Schott) and Soft Taro (<i>Colocasia esculenta</i> (L.) Schott) was prepared and submitted to the Program Committee for the 2011 Meeting on In Vitro Biology.</p> <p>.</p> <p>M than 1,000 taro and 3,800 sweet potato seedlings were produced, and 900 taro, 3,694 sweet potato plants were distributed to interested farmers.</p> <p>In the reporting period, more than 2,000 eggplant, green onion, Chinese cabbage, cucumber, watermelon, bell pepper, chili, papaya and tomato seedlings were produced, and 1,317 seedlings were distributed to interested farmers.</p>		
Date	Activity/ workshop	Location	# participants	Subjects covered

2/12/11	Preventing soil effect	Yap	75	Gagil Youth Association
1/26/11	Technical Assistance	Pentecost School, Weno	3, Principal, teacher, secretary	Exploratory discussion in introducing organic gardening to health and science classes
1/31/11	Information sharing	Pentecost School, Weno	14 grade 9 and 10 students	Nature of organic gardening, Integrated Pest Management, Soil fertility management
2/10/11	Demonstration	CRE Campus, Weno	18 students	Improving soil fertility under poor, medium and good soils, planting pechay, eggplant, carrot, sweet potato and beans for observations for several months growth and reproduction under soil fertility levels
2/14/11	Demonstration		21 grade 9 and 10	Hole gardening for carrots, squash, sweet potato,
2/18/11	Professional Development Day		48 faculty and staff	beans, squash Promotion of charcoal oven or low-cost fuel for food preparation; and cooking demo

Jan	Black Pearl production training	Pakin Island	Whole community	Half-pearl seeding and Crafting for pendants
Feb	24-hr food recall	Wenik ECE	31	Survey, cooking demonstration on fish processing recipes
Feb	Food Processing Demo	Pohnpei State CRE	15 parents	Nutrition Assessment, fish processing recipes demonstrations, food safety, meal planning, and food processing with cooking demonstration
Feb	Staff Development	Pohnpei Business Development Center	33	Presentation on best Practices in swine husgan- Dry and use of herbal plants As alternative medicine for livestock/cooking demonstration of fish

Feb	Paravet training		16	pro- cessing recipes. Livestock production and post-mortem specimen collection and GPS marking
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Strategic goal 8: Promote the uniqueness of our community, cultivate respect for individual differences and champion diversity

Objectives	Accomplishments	Comments/additional detail
8A: Increase community involvement in college affairs	<p>[PRESIDENT'S OFFICE] IP Ringlen accepted a check \$53,000 from Japan Ambassador to the FSM for the Nel Project in Yap on improving pig production in Nel Village.</p> <p>[CHUUK CAMPUS] IP Ringlen accepted a check \$53,000 from Japan Ambassador to the FSM for the Nel Project in Yap on improving pig production in Nel Village.</p> <p>[POHNPEI CAMPUS] Pohnpei Campus team came together to plan and build a float for the campus to celebrate COM-FSM Founding Day. The float reflected not only the Pohnpei Culture but also the diversity of the campus' characteristics. In reflecting the Pohnpei culture, the float depicted males and females in local garbs working on traditional chores such as pounding of sakau roots in a traditional hut surrounded by local plants and vegetations. In the display of another important characteristic of the campus which is the diverse cultural background of the campus staff, flags from the countries where the staff come from were also displayed as part of the decoration of the float. The float won third prize in the competition.</p>	<p>[PRESIDENT'S OFFICE] The project will benefit Nel community and interested farmers and families in Yap.</p> <p>[CHUUK CAMPUS] The project will benefit Nel community and interested farmers and families in Yap.</p>

	<p>[VPIA] Music and creative arts performance conducted at national campus with faculty and community performers.</p>	
<p>8B: Cultivate respect for individual differences, and champion diversity</p>	<p>[PRESIDENT’S OFFICE] IP gave opening remarks during the Founding Day 2011. The theme “Culture Unite Learning Through Unity, Respect, and Ethnicity” is to promote different CULTURE at the college.</p> <p>[CHUUK CAMPUS] IP gave opening remarks during the Founding Day 2011. The theme “Culture Unite Learning Through Unity, Respect, and Ethnicity” is to promote different CULTURE at the college. (Chuuk Campus Internal Stakeholder Management): Campus Director delivered the opening remarks at the annual college cultural Day celebrations. The culture Day celebration was very successful.</p> <p>[VPAS] Through the A-Team, spent time with the management team and discuss good management practices. Respect, professionalism, honesty, teamwork, professional behavior, and accountability. Every management team we spent time to talk about good management practices to improve ourselves.</p> <p>[VPSS] as IP accepted a check \$53,000 from Japan Ambassador to the FSM for the Nel Project in Yap on improving pig production in Nel Village.</p> <p>[VPSS] as IP gave opening remarks during the Founding Day 2011. The theme “Culture Unite Learning Through Unity, Respect, and Ethnicity” is to promote different CULTURE at the college.</p> <p>[VPIA] Presentation on V-day of skits about ending violence to women conducted by drama class, faculty and students. Founding Day and Culture Day activities conduct at Chuuk campus.</p>	<p>[CHUUK CAMPUS] The students built six huts for the campus as one of the many activities and cultural practice and displays for the day.</p> <p>[VPSS] The project will benefit Nel community and interested farmers and families in Yap.</p>

	Pohnpei and National campus conduct cultural activities for Founding Day	
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Strategic Goal 9: Provide for continuous improvement of programs, services and college environment

Objectives	Accomplishments	Comments/additional detail
<p>9A: Improve institutional assessment and evaluation</p>	<p>[IPRO] Governance Policy Evaluation completed, presented cabinet and posted on IPRO web site http://www.comfsm.fm/irpo/ for ready access by college community.</p> <p>[FMI YAP CAMPUS] Completed the course and program assessments of all the Safety Courses and the watchkeeping courses for ratings.</p> <p>[POHNPEI CAMPUS] On February 18, 2011 UB staff participated the Staff Development Workshop held in the practice court at national Campus from 8:00am to 4:30 pm.</p> <p>[YAP CAMPUS] assessment for last fiscal year already done with copies provided to President James and all Vice Presidents, IRPO, & ALO. Campus units are working hard to refer to objectives and strategies identified for this fiscal year and work to achieve them.</p> <p>[VPSS] The Director of OARR/Registrar travelled to Chuuk Campus as part of his scheduled site visit last January 24 to February 1, 2011. During his site visit, the Director of OARR/Registrar facilitated workshops for student services staff on Assessment and Evaluation.</p> <p>[VPSS] As a member of the Assessment Committee, the Director continued to attend and involve with the institutional assessment and evaluation of the college.</p> <p>[VPIA] Yap campus distributes report on assessment of SLO's for first 2010 assessment cycle for all departments at Yap Campus</p>	<p>[IRPO] Implementation plan being developed for governance policy evaluation recommendations for submission to PRC in March 2011.</p>

<p>9B: Integrate planning, evaluation and resource allocation for continuous improvement</p>	<ul style="list-style-type: none"> • [PRESIDENT'S OFFICE] IP Ringlen welcomed the members of the WASC visiting team at a dinner hosted by the college. All Vice Presidents, Directors of various offices, PNI Campus Director, ALO, Faculty Staff Senate Representative, SBA President, and staff were invited. These are the people that were asked by the team to be interviewed. This is a scheduled visit to confirm the responses to the recommendations in the Follow Up Report that was due on March 15, 2011. • IP met with the team leader Chancellor Sandra Serrano regarding the recommendations in the Follow Up Report. Responses to Recommendations 1, 2, 6, 7, 8, & 9 were discussed with the Chancellor. <p>[IRPO] Comprehensive master plan development, IRPO coordinated development of the college's master plan. Current master plans includes: instructional, facilities and campus environment, long term financial and technology components. See attached.</p> <ul style="list-style-type: none"> • [CHUUK CAMPUS] IP Ringlen welcomed the members of the WASC visiting team at a dinner hosted by the college. All Vice Presidents, Directors of various offices, PNI Campus Director, ALO, Faculty Staff Senate Representative, SBA President, and staff were invited. These are the people that were asked by the team to be interviewed. This is a scheduled visit to confirm the responses to the recommendations in the Follow Up Report that was due on March 15, 2011. • IP met with the team leader Chancellor Sandra Serrano regarding the recommendations in the Follow Up Report. Responses to Recommendations 1, 2, 6, 7, 8, & 9 were discussed with the Chancellor. <p>[VPAS] Chaired a meeting for PRC, Planning and Resources Committee and discussed implementation of the Key Performance Indicators for the newly developed</p>	<p>[IRPO]</p> <ul style="list-style-type: none"> <input type="checkbox"/> Additional components to be added in the next two quarters include: <ul style="list-style-type: none"> ○ Enrollment management plan ○ Human Resources plan ○ Communication plan ○ Endowment plan ○ Disaster preparedness plan ○ CRE
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	<p>master plans.</p> <p>[VPSS] as IP welcomed the members of the WASC visiting team at a dinner hosted by the college. All Vice Presidents, Directors of various offices, PNI Campus Director, ALO, Faculty Staff Senate Representative, SBA President, and staff were invited. These are the people that were asked by the team to be interviewed. This is a scheduled visit to confirm the responses to the recommendations in the Follow Up Report that was due on March 15, 2011.</p> <ul style="list-style-type: none"> • VPSS as IP met with the team leader Chancellor Sandra Serrano regarding the recommendations in the Follow Up Report. Responses to Recommendations 1, 2, 6, 7, 8, & 9 were discussed with the Chancellor. <p>[VPIA] Instructional master plan shared with others for integration.</p> <p>[Retreat Problem Statement #2]</p>	
<p>9C: Increase research and data driven decision making</p>	<p>[IRPO] Data Researcher, Provided information for 10+ data requests ranging from enrollment, retention, persistence to graduates</p> <p>[IRPO] Data Researcher, Completed IPEDS Financial Aid, Finance, Fall Enrollment, Graduation Rates 150 & 200 percent Surveys during spring semester 2011.</p> <p>[VPAS] Continue to monitor the results of the data generated by the SIS to determine trends of enrollment, migration and other important data and plan strategies to improve services at the college.</p>	
<p>9D: Develop an integrated data system</p>	<p>[VPAS] Work on SIS phase II is now complete. The database developer completed his final site visit on the SIS phase II contract to finalize improvements for SIS phase II. We need to continue to make improvements</p>	

and expand the capabilities to the current SIS system. As mentioned in our accreditation report, the SIS is a positive development and we should continue to expand its capabilities.

Further expansion or a 'Phase III' has been put together after careful consultation with stakeholders and administration at COM-FSM. Funds needed to continue the positive work of the SIS project have been requested by the VPA and approved by Finance committee and the President. The details for a phase III will be to be able to introduce these additions:

Migrate MySQL database server to current hardware (current platform approaching end of 5-year life cycle)

Campus-managed announcement and news items (for display in myShark and other locations in the COM-FSM web site)

Online Registration

- implementation planning (procedural changes and policy development)
- software development to follow

E-Mail distribution by campus or other grouping

- to be used for sending emergency notices or other high-priority messages

Course schedule planning and projection

Wait-listing

- implementation planning (procedural change and policy development)
- software development to follow

	<p>We have made further improvements to the capability of the SIS to provide our research office with capabilities to be able to extract information. We also are near completion of a modification to allow for instructors to submit grades via the MyShark portal. Interviews continue to be conducted with individual offices to understand the experience and entertain request for further potential changes.</p>	
<p>9e: Enhance decision making and communications at the college through implementation, monitoring and evaluation of the new governance policy and revised standing committee structure.</p>	<p>[PRESIDENT'S OFFICE] IP Ringlen met with Chairman Mida and Legal Counsel Steve Finnen regarding the sudden termination of President Spensin James and its legal implications. During the meeting Chairman Mida indicated that he would be meeting with President James to convey the result of the Board of Regent members' decision to not renew President James' contract that expired on March 31, 2011.</p> <ul style="list-style-type: none"> • IP met with the members of the cabinet to share the decision of the Board and to convey his best wishes and gratitude to President James. <p>IP Ringlen briefed Chairman Mida on the impressions of the Visiting Team Leader, Chancellor Serrano. The college is on track but the College has work to do regarding the master plans. Communication has improved. Chairman Mida appreciated my meeting with him and instructed me to forward the team leader's impressions to the rest of the BOR members. This is done in a effort to enhance communication between the college and the board members.</p> <p>[DEVELOPMENT & COMMUNITY RELATIONS] Ensure that the continuous improvement cycle is progressing by participating in committee meetings and completing committee assignments. Serving as committee member of the following committees or working groups:</p>	<p>[DEVELOPMENT & COMMUNITY RELATIONS] Attended the following committee meetings during the second quarter</p> <ul style="list-style-type: none"> • Planning and Resources Committee • Recruitment Admission and Retention Committee <p>Master plan working committee</p>

- Accreditation Committee
- Publication Committee
- Endowment Fundraising Steering Committee
- Planning and Resources Committee
- Recruitment Admission and Retention Committee
- Assessment Committee
- Sponsored Programs Committee
- Facilities, Security and Maintenance Committee

Information Communication Technology Committee

[IRPO] Completed the 1st Quarter 2011 Performance report. The report has been placed on the IRPO website. IRPO staff disseminated copies to the FSM National Government.

[CHUUK CAMPUS] IP Ringlen met with Chairman Mida and Legal Counsel Steve Finnen regarding the sudden termination of President Spensin James and its legal implications. During the meeting Chairman Mida indicated that he would be meeting with President James to convey the result of the Board of Regent members' decision to not renew President James' contract that expired on March 31, 2011.

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[KOSRAE CAMPUS DIRECTOR OFFICE]

Involved in the implementation of the restructuring plan.

- Conducted a meeting with supervisors to share the new

	<p>organizational structure of the college and reporting channels. Attended the Board of Regents meeting in Guam.</p> <p>[POHNPEI CAMPUS] The Upward Bound Program Annual Performance report was scheduled to submit to the US Department of Education electronically on December 15, 2010. Due to some technical problem with the report itself, it was extended to January 14, 2011. So it was signed by the President, Mr. Spensin James and was successfully submitted on the 20th of December 2010.</p> <p>[VPSS] as IP met with Chairman Mida and Legal Counsel Steve Finnen regarding the sudden termination of President Spensin James and its legal implications. During the meeting Chairman Mida indicated that he would be meeting with President James to convey the result of the Board of Regent members' decision to not renew President James' contract that expired on March 31, 2011.</p> <ul style="list-style-type: none"> • VPSS as IP met with the members of the cabinet to share the decision of the Board and to convey his best wishes and gratitude to President James. <p>VPSS as IP briefed Chairman Mida on the impressions of the Visiting Team Leader, Chancellor Serrano. The college is on track but the College has work to do regarding the master plans. Communication has improved. Chairman Mida appreciated my meeting with him and instructed me to forward the team leader's impressions to the rest of the BOR members. This is done in an effort to enhance communication between the college and the board members.</p>	
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[IRPO]

Spring 2011 Enrollment by Campus & Major

Major Description	degree	Chuuk	Kosrae	National	Pohnpei	Yap	Total
Health Career Opportunities Program	AA	1	2	75	6	4	88
Liberal Arts	AA		31	181	41	29	282
Liberal Arts / Education	AA					1	1
Micronesia Studies	AA		3	106	11	1	121

Teacher Preparation	AA	167	42	115	13	30	367
Building Technology	AAS				29		29
Electronic Engineering Technology	AAS					1	1
Electronics Technology	AAS		20		27		47
Telecommunication Technology	AAS		2		30		32
Agriculture	AS			16	7	1	24
Business Administration	AS	10	9	140	14	15	188
Computer Information Systems	AS		2	134	14	18	168
Early Childhood Education	AS			3			3
Hospitality Management	AS		1	7	46	1	55
Liberal Arts / Media Studies	AS		1				1
Marine Science	AS		5	48	3		56
Nursing	AS		3				3
Public Health	AS			15	1		16
Teacher Education - Elementary	AS	62	14			19	95
Elementary Education	BA			38			38
Agriculture and Food Technology	CA		24		77	17	118
Bookkeeping	CA	63			55	4	122
Building Maintenance and Repair	CA				19		19
Cabinet Making/Furniture Making	CA	2			16		18
Career Education: Motor Vehicle Mechanic	CA				17		17
Carpentry	CA		5		7	1	13
Construction Electricity	CA				18	1	19
Electronic Engineering Technology	CA		17		49	13	79
General Studies	CA	98	4		8	16	126
Health Assistant Training Program	CA				1	12	13
Law Enforcement	CA		1		2		3
Public Health	CA		23	2			25
Refrigerator and Air Conditioning	CA				17		17
Secretarial Science	CA	22			32	4	58
Small Engine, Equipment, and Outboard	CA				1		1
Trial Counselor	CA			13		5	18
Accounting	TYC			6			6
General Business	TYC			8			8
Public Health	TYC			17			17
Teacher Preparation - Elementary	TYC	8	7	59			74
unclassified	UC		3	1		1	5
Undeclared	UD					1	1
Total		433	219	984	561	195	2392

COLLEGE OF MICRONESIA - FSM, Enrollment Management Indicator Data Spring 2011

#	Indicator	Target ratios	National	Pohnpei	Chuuk	Kosrae	Yap	FMI
1	Student/Faculty Ratio	# of faculty		31			5	5
2	Learning resources staff ratio	# LRC staff		2			1	1
3	LRC volume capacity	# of LRC volumes		9711			8802	1713
4	LRC seating capacity	# LRC seats		22			38	8
5	Counselors (FAO, OAR & Counseling)	1 counselor of each type for every 250 students						
5a	<i>Counselor FAO</i>	<i># of FAO Counselor</i>		2			0.5	0
5b	<i>Counselor OAR</i>	<i># of OAR counselor</i>		2			0.5	2
5c	<i>Counselor General Counseling</i>	<i># of general counselor</i>		1			1	3
6	Student life specialists	# of recreation staff		1			0	0
7	Nurse/Health	# of nurse		1			1	0
8	Administrative staff	# of administrative staff		?			4	4
9	Overall Environmental	Electrical power & email access during all school hours; 1 female toilet for every 30 students & 1 male toilet facility for every 40 students, accessible drinking water per building; a bookstore and campus store or available food source						
9a	Electrical power	Is power available 100% of instructional day?		No			Yes	Yes
9b	Email access	Is email accessible all school hours?		No			Yes	Yes
9c	Toilets (female)	# of female toilet		11			5	3
9d	Toilets (male)	# of male toilet		11			4	8
9e	Accessible drinking water	# of buildings w/ accessible drinking water		11			1	3
9f	Building	# of buildings		15			5	3
9g	Bookstore	Is there a bookstore available?		Yes			Yes	No
9h	Refreshment source	Is there a food source/store available?		Yes			Yes	Yes
10	Daytime security	# of security guard		2			5	4
11	Classroom capacity	# of classroom		19			5	4
12	Maintenance	# of maintenance staff		5			2	4
13	Janitors	# of janitor		6			2	1
14	IT technicians	# of IT technician		1			2	1
15	Student computers	# of student computer		73			51	10
16	Faculty computers	1 computer for every full time faculty & 1 for each 1 part time FTE						
16a	Faculty computers (full time)	# of full time-faculty computer		20			5	5
16b	Faculty computers (partly time)	# of FTE part time-faculty computer		16			1	3

